

Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

Creation : The Passports Department started in the year 1921 and was affiliated to the Army. In 1941 it became affiliated to the Ministry of Interior. In 1966, the Civil Status Law was actually issued. However, it was enforced in 1977, and it was called the Civil Status Department. In 1988 the two departments were merged into one department called the Civil Status and Passports Department.

Vision : Excellence in digital services delivery, thus achieving customers satisfaction through a secured and integrated civil database.

Mission : Sustaining documentation all civil and biological data of citizens and data residents and expats in an integrated and secured database and upgrade delivery of digital services in order to achieve customers satisfaction and support E-transformation by increasing institutional capacities and preparing distinctive human resources.

Legal Framework: Civil Status Temporary Law No. (9) for the year 2001 and amendments thereto, and Passports Law No.(2) for the year 1969 and amendments thereto, and Civil Status and Passports Department Organization Bylaw No (10) for the year 1988 and amendments thereto.

Priorities and targeted results within the determined ceilings for the years 2024 - 2026 :

First Priority :

- Integrated, coherent, agile, citizen-centred and automated government services and an enhanced environment for innovation.

Key procedures to realize the first priority :

- Electronic connectivity with service partners.
- Archiving historical files.
- Formation of a committee for creativity, innovation and development of procedures.

First Priority Outcomes :

- Number of services provided electronically within the Kingdom and abroad.
- Number of archived files.
- Number of accepted creative ideas.

First priority-related program :

- Administration and Support Services.

Second Priority :

- Flexible and efficient government structure of the government apparatus designed around citizens' priorities and enhancing transparency, accountability and legislation supportive of change.

Key procedures to realize the second priority :

- Addressing official authorities to develop the department's organizational structure in accordance with legislations.
- Formation of a working group for quality tours.
- Visiting offices and preparing quality reports.

Second Priority Outcomes :

- Developing a new organizational structure in line with the organizational legislations.
- Office evaluation rate of the hidden shopper program.
- Promoting the culture of excellence through quality rounds by (90%) of the offices.

Second priority-related program :

- Administration and Support Services.

Third Priority :

- Possible and responsible competence from active leaders capable of upgrading and maintaining them.

Key procedures to realize the third priority :

- Preparation of the replacement and succession plan.
- Preparation of the training plan.
- Training staff to prepare them for supervisory and leadership positions.
- Conducting competitive examinations for certain supervisory and leadership functions.

Third Priority Outcomes :

- Increased number of qualified staff for supervisory and leadership positions.
- Improving staff's skills and knowledge.
- Increasing productivity and job satisfaction.

Third priority-related program :

- Administration and Support Services.

Priority of gender, youth and persons with disabilities :

- Creating effective gender cadres for leadership positions.
- Creating a service environment appropriate to the needs of persons with disabilities.

Key procedures to realize the priority of gender, youth and persons with disabilities :

- Creating special windows for the persons with disabilities and the elderly.
- Women's participation in leadership and supervisory positions.

The following outcomes are expected to be realized for the priority of gender, youth and persons with disabilities :

- Increasing women's leadership and supervisory positions.
- Improving staff's skills and knowledge.

Priority-related program of gender, youth and persons with disabilities :

- Administration and Support Services.

Tasks of the Ministry / Department :

- Recording the data of the Jordanian families, issuing a family booklet for each family and establishing a national number for each Jordanian citizen.
- Registering and saving the vital events of the citizens wherever they occurred (birth, death, marriage, divorce) and issue certificates for each of them.
- Registering and saving vital events of foreigners if they occur in the Kingdom and issue the certificates pertaining to each of them.
- Issuing regular passport.

- Issuing temporary passports to the citizens of West Bank.
- Issuing temporary passports to the citizens of Gaza Strip residing in the Kingdom.
- Issuing temporary residence cards to the citizens of Gaza Strip residing in the Kingdom.
- Issuing passports for an assignment.

- Registering the data of the children of Jordanian women and issue ID cards to them.
- Issuing smart ID cards to citizens.

- Providing the Department's services through the Jordanian embassies and consulates abroad to the expatriate Jordanians and beneficiaries from the Department's services.
- Registering voters and preparing voting tables.

- Developing forms of applications, documents, records and computer programs for the Department's operations.
- Registering the authorized address and providing the relevant authorities with necessary data.

Ministry/Department Contribution to the Achievement of the National Objectives :

- Efficient and effective government.

Major Issues and Challenges which face the Ministry / Department :

- Shortage of human resources.
- Lack of financial appropriations.
- Geographic expansion.
- Lack of promotion plan of electronic services.

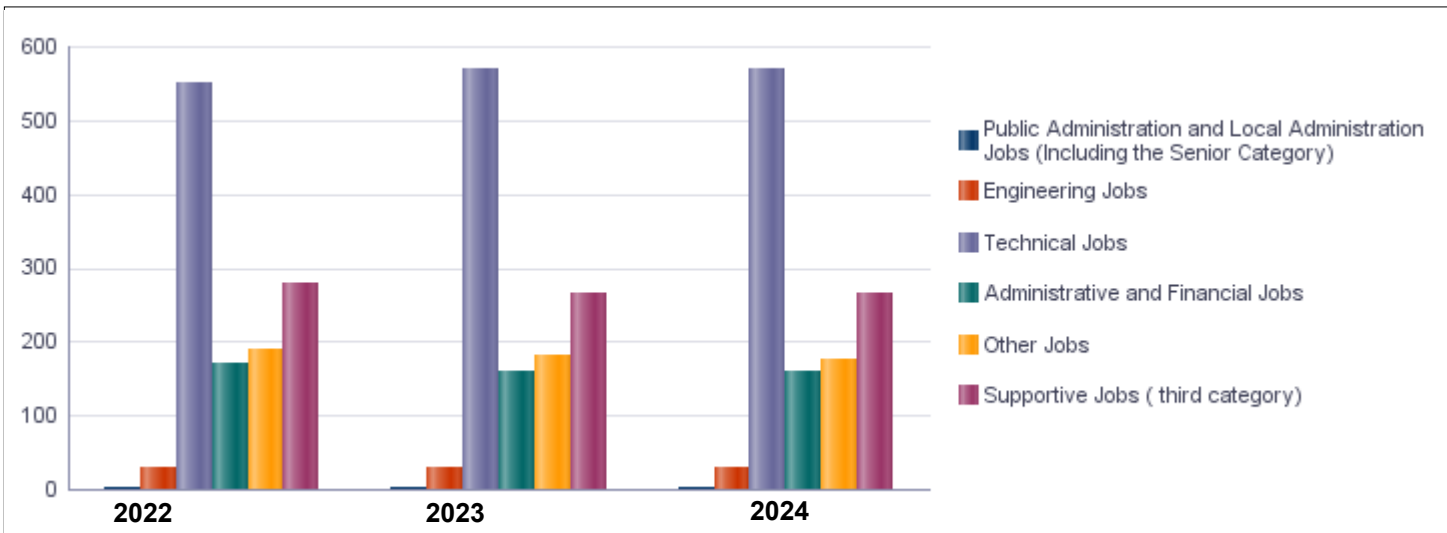
Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

Strategic goals of the Ministry/ Department/ Unit and Performance Measurement Indicators

Strategic Objective	Performance Indicator	Base year	Value	Actual Value	Target Value	Preliminary Self Evaluation	Target Value		
				2022	2023	2023	2024	2025	2026
1 - Strengthening the institutional capacity of the service and increasing the efficiency of service delivery in order to achieve the satisfaction of the service recipients.	1 Percentage of service recipients satisfaction.	2019	75%	76.9%	90%	77.4%	93%	94%	95%
2 - Enhancing the sustainability and integration of databases and maintaining their security.	1 Number of registered vital events.	2019	355000	370000	390000	378000	395000	400000	405000
	2 Number of documents issued by the department.	2019	3012264	3210000	3600000	3300000	3600000	3700000	3800000
3 - Supporting electronic transformation in the service and providing electronic services to meet the requirements of the service recipients.	1 Percentage of services automation.	2019	58%	84%	90%	79%	93%	94%	95%
4 - Building and strengthening partnerships and developing community action	1 Number of projects funded with partners.	2021	3	4	6	7	8	8	8

Number of Staff in the Ministry/ Department/ Unit

Group	Job	2022			2023			Preliminary 2024		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
Public Administration and Local Administration Jobs	Director General, Assistant	3	0	3	3	0	3	3	0	3
Engineering Jobs	Engineer, Agricultural Engin	20	11	31	20	11	31	20	11	31
Technical Jobs	Programmer, Systems Ana	303	247	550	320	249	569	320	249	569
Administrative and Financial Jobs	Section Head, Accountant,	129	42	171	124	37	161	124	35	159
Other Jobs	Director, Controller, Custod	140	50	190	135	45	180	130	45	175
Supportive Jobs (third category)	Office Boy, Maintenance Te	155	123	278	150	116	266	150	116	266
Total		750	473	1223	752	458	1210	747	456	1203
Total Cost of Salaries		5846397	3514001	9360398	6277468	3732532	10010000	6474984	3803016	10278000



Most notable information about the Ministry/Department/Unit

No.	Description	base year	Value	Primary 2023	Estimatec 2024												
					Irbid	Mafraq	Jarsh	Ajloun	Amman	Balqa'	Zaraq'	Madaba	Karak	Ma'an	Tafila	Aqaba	Total
1	Number of offices (civil status and passports).	2013	83	102	15	8	6	2	32	7	7	3	7	8	4	3	102

Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

(In JDs)

Current Activities Appropriations According to Program								
Prog.	Activites		Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
			2022	2023	2023	2024	2025	2026
1501	601	Administrative and Support Services	2753793	3099000	3022000	3369000	3408000	3492000
	Total of Program		2753793	3099000	3022000	3369000	3408000	3492000
1505	601	Issuances	8017415	8539000	8247000	8637000	8716000	8750000
	Total of Program		8017415	8539000	8247000	8637000	8716000	8750000
Total			10771208	11638000	11269000	12006000	12124000	12242000

Capital Projects Appropriations According to Program								
Prog.	Projects		Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
			2022	2023	2023	2024	2025	2026
1505	001	Document Issuance Program Administration Project	2033517	2475000	2475000	3000000	4050000	4400000
	005	Smart ID Card Project	1004994	1850000	1850000	1850000	1850000	1850000
	007	Archiving historical department documents Project	100000	100000	100000	100000	100000	100000
	703	Civil Status and Passports Department projects in Mafraq governorate	218000	260000	260000	600000	100000	0
	707	Maintaining and equipping Civil Status and Passports Directorate building in Aqaba governorate	50000	30000	30000	50000	0	0
	708	Rehabilitate the building of Civil Status and Passports Department / Irbid Governorate	0	60000	60000	0	0	0
	709	Establish and maintain buildings in Tafileh Governorate	0	15000	15000	0	0	0
	710	Maintain and renovate buildings in Jerash Governorate	0	15000	15000	15000	0	0
	711	Purchase smart card printers for Civil Status and Passports Offices in Ma'an Governorate	0	150000	150000	75000	0	0
	712	Maintenance of the building of the Civil Status Directorate and Main Passports/Zarqa Governorate	0	0	0	0	50000	0
	713	Construction and maintenance of buildings in Ma'an governorate	0	0	0	15000	0	0
	714	Civil Status Stations and Offices in Tafila Governorate.	0	0	0	65000	0	0
	715	Maintenance and equipping of the building of the Directorate of Civil Status and Passports in Irbid governorate	0	0	0	0	65000	0
	Total of Program		3406511	4955000	4955000	5770000	6215000	6350000
	Total			3406511	4955000	4955000	5770000	6215000

**Overall Summary of Expenditures for Chapter 1002- Ministry of Interior/Civil Status and Passports Department
for the Years 2022 - 2026**

(In JDs)

Description	Actual	Estimated	Re-estimated	Estimated	Difference between estimated 2024 and re-estimated 2023	Indicative	
	2022	2023	2023	2024		2025	2026
Current Expenditure	10,771,208	11,638,000	11,269,000	12,006,000	737,000	12,124,000	12,242,000
Capital Expenditure	3,406,511	4,955,000	4,955,000	5,770,000	815,000	6,215,000	6,350,000
Total current and capital expenditure	14,177,719	16,593,000	16,224,000	17,776,000	1,552,000	18,339,000	18,592,000

Most notable differences between estimated appropriations for 2024 and re-estimated for 2023

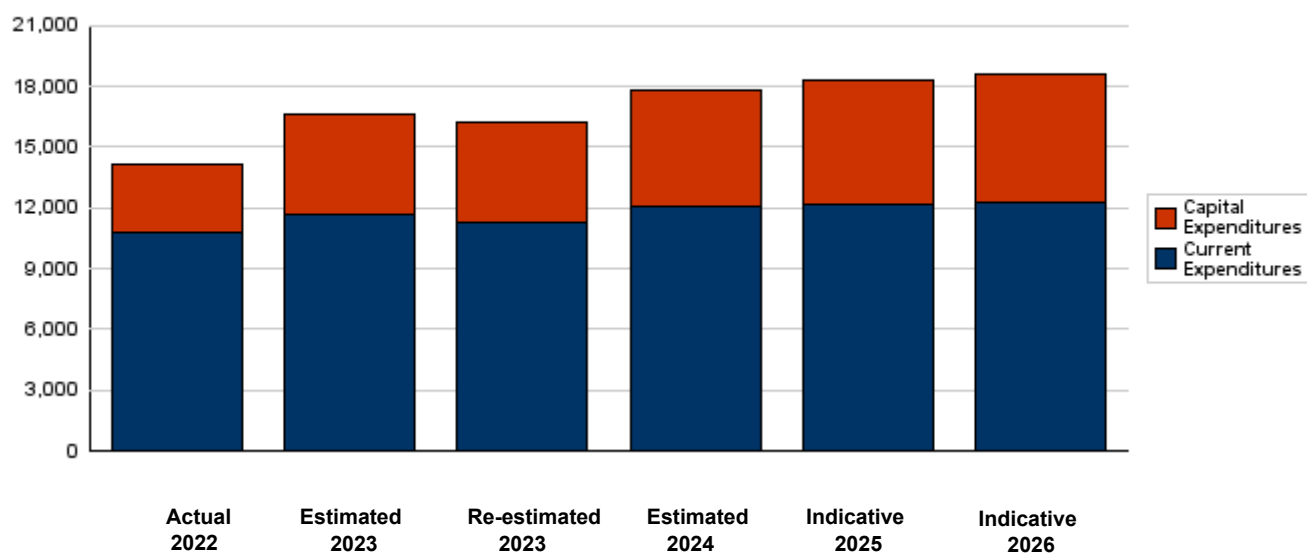
Current expenditure :

- **Compensations of employees:** increased by (637) thousand JDs over the re-estimated level in 2023 to cover the cost of the natural salary increases, appointments and redeployed employees.
- **Use of goods and services:** increased by (20) thousand JDs over its re-estimated level in 2023, increase was concentrated in the maintenance and repair of buildings and electricity items.
- **Other expenditures:** Increased by (70) thousand JDs over the re-estimated level in 2023, concentrated in non-employees bonuses.

Capital expenditure :

- The allocations for the Department's ongoing projects increased by (525) thousand JDs for the year 2024 over its re-estimated level in 2023, concentrated in associated projects in the issuance of passports and smart card documents.
- The governorates appropriations (decentralization) approved by the governorates councils by (290) thousand JDs in 2024 over its re-estimated level in 2023, concentrated in building maintenance projects and purchase of printers for smart cards.

(Thousands of JDs) Graph of the current and capital expenditures for the years 2022 - 2026



Overall Summary of Current Expenditures for the Years 2022 - 2026

Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

(In JDs)

Group	Item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101	Classified Employees	110072	116000	108000	108000	102000	96000
	102	Unclassified Employees	1463061	1449000	1364000	1364000	1350000	1330000
	105	Personal Cost of Living Allowance	1768040	1895000	1784000	1915000	1950000	2030000
	106	Family Cost of Living Allowance	154342	155000	147000	164000	180000	200000
	110	Overtime Allowance	0	50000	50000	75000	75000	75000
	111	Additional Allowance	1414993	1535000	1448000	1552000	1564000	1580000
	113	Transportation Allowance	405994	420000	420000	450000	450000	450000
	114	Transport Allowance	267299	280000	280000	300000	300000	300000
	116	Employees' Bonuses	1946014	2000000	2000000	2100000	2100000	2100000
	120	Contract Employees	859348	1060000	1000000	1140000	1190000	1195000
		Total	8389163	8960000	8601000	9168000	9261000	9356000
2121		Social Security Contributions						
	301	Social Security	971235	1050000	1040000	1110000	1127000	1144000
		Total	971235	1050000	1040000	1110000	1127000	1144000
22		Use of Goods and Services						
2211		Use of Goods and Services						
	201	Rents	472661	500000	500000	500000	500000	500000
	202	Telecommunications Services	208269	270000	270000	270000	270000	270000
	203	Water	39999	40000	40000	40000	40000	40000
	204	Electricity	330000	350000	350000	360000	365000	370000
	205	Fuels	53359	75000	75000	75000	78000	79000
	206	Maintenance of Machines, furniture and acce	19476	20000	20000	20000	20000	20000
	207	Maintenance of vehicles, equipment and acce	14988	15000	15000	15000	15000	15000
	208	Repair and maintenance of buildings and acc	29836	30000	30000	50000	50000	50000
	209	Stationery, Publications and Office Supplies	11406	12000	12000	12000	12000	12000
	210	Substances and raw materials (medicines, cl	10777	11000	11000	11000	11000	11000
	211	Cleaning services and supplies including cle	20000	20000	20000	20000	20000	20000
	212	Insurance	5202	12000	12000	12000	12000	12000
	213	Official Travel Missions	9992	15000	15000	15000	15000	15000
	214	Goods and services expenses	9873	13000	13000	13000	13000	13000
		Total	1235838	1383000	1383000	1413000	1421000	1427000
28		Other Expenditures						
2821		Other Current Expenditures						
	303	Scientific scholarships and training courses	10000	15000	15000	15000	15000	15000
	305	Non-Employees' Bonuses	164972	230000	230000	300000	300000	300000
		Total	174972	245000	245000	315000	315000	315000
		Total of Chapter	10771208	11638000	11269000	12006000	12124000	12242000

Overall Summary of Capital Expenditures for the Years 2022 - 2026

Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

(In JDs)

Group	Item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
		Expenditures						
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance	0	170000	170000	20000	50000	0
	512	Operating and Sustaining Expenditures	3071648	3910000	3910000	4620000	5670000	6020000
		Total	3071648	4080000	4080000	4640000	5720000	6020000
28		Other Expenditures						
2822		Other Capital Expenditures						
	504	Studies, Research and Consultations	0	20000	20000	10000	0	0
		Total	0	20000	20000	10000	0	0
		Fixed Assets						
31		Non-financial Assets						
3111		Buildings and Constructions						
	508	Works and Constructions	188000	360000	360000	600000	100000	0
		Total	188000	360000	360000	600000	100000	0
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices	116863	480000	480000	520000	395000	330000
		Total	116863	480000	480000	520000	395000	330000
3113		Other Fixed Assets						
	511	Equipping and furnishing	0	15000	15000	0	0	0
		Total	0	15000	15000	0	0	0
3141		Lands						
	507	Lands	30000	0	0	0	0	0
		Total	30000	0	0	0	0	0
		Total of Chapter	3406511	4955000	4955000	5770000	6215000	6350000

**Appropriations directed for females and child according to chapter : 1002 Ministry of Interior/Civil
Status and Passports Department**

(In JDs)

Description	2022	2023	2024	2025	2026
Females	3,514,001	3,732,532	3,803,016	3,842,369	3,871,920
Child	0	0	0	0	0
Appropriations distributed according to population index					
Females	2,264,141	3,094,010	3,524,060	3,736,970	3,803,240
Child	1,734,236	2,369,880	2,699,280	2,862,360	2,913,120
Total appropriations directed for females	5,778,142	6,826,542	7,327,076	7,579,339	7,675,160
Total appropriations directed for Child	1,734,236	2,369,880	2,699,280	2,862,360	2,913,120

1501 Administration and Support Services Program**Objective of the program :**

This program aims to provide the financial and administrative support to all programs of daily activities and operations in pursuit of achieving their strategic objective.

The strategic objective related to the program :

Strengthening the institutional capacity of the service and increasing the efficiency of service delivery in order to achieve the satisfaction of the service recipients.

Directorates associated with the program :

- 1- Financial Affairs Directorate.
- 2- Administrative Affairs Directorate.
- 3- Files and Archive Directorate.
- 4- Legal Affairs Directorate.
- 5- Computer Directorate.
- 6- Personnel Affairs Directorate.
- 7- Inspection & Internal Control Management Directorate.
- 8- Administrative Development Management & Training Directorate.
- 9- Public Relations & Media Directorate

Services provided by the program :

- 1- Participation in the annual budget preparation.
- 2- Infrastructure development
- 3- Training and empowering of human resources
- 4- Any administrative and financial work assigned to departments

Staff working in the program :

The program is implemented through a functional staff in 2023 estimated with (268) staff, including (216) males and (52) females .

Appropriations directed for females and child**(In JDs)**

Description	2022	2023	2024	2025	2026
Females	426,031	476,343	513,209	519,806	535,134
Child	0	0	0	0	0
Appropriations directed according to population index					
Females	262,305	302,680	340,280	342,630	344,980
Child	200,914	231,840	260,640	262,440	264,240
Total appropriations directed for females	688,336	779,023	853,489	862,436	880,114
Total appropriations directed for Child	200,914	231,840	260,640	262,440	264,240

Key Performance Indicators for Program

Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
			2022	2023		2023	2024	2025
1 Percentage of service recipients satisfaction.	2019	75%	76.9%	90%	77.4%	93%	94%	95%

Appropriations 1501 Of Administration and Support Services Program as Per Activities and Projects.**(In JDs)**

Activities and Projects	Actual	Estimated	Re-estimated	Estimated	Indicative	
	2022	2023	2023	2024	2025	2026
Current Expenditures	2,753,793	3,099,000	3,022,000	3,369,000	3,408,000	3,492,000
601 Administrative and Support Services	2,753,793	3,099,000	3,022,000	3,369,000	3,408,000	3,492,000
Capital Expenditures	0	0	0	0	0	0
Program / Treasury	0	0	0	0	0	0
Total Program	2,753,793	3,099,000	3,022,000	3,369,000	3,408,000	3,492,000

Current Expenditures According to Program and Activities for the Years 2022 - 2026

Chapter : 1002 - Ministry of Interior/Civil Status and Passports Department

(In JDs)

Program : 1501 - Administration and Support Services								
Activity : 601 - Administrative and Support Services								
Group	Item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101	Classified Employees	38746	40000	37000	38000	37000	36000
	102	Unclassified Employees	296864	280000	264000	264000	260000	250000
	105	Personal Cost of Living Allowance	336213	440000	414000	455000	470000	530000
	106	Family Cost of Living Allowance	34709	40000	39000	45000	60000	70000
	110	Overtime Allowance	0	50000	50000	75000	75000	75000
	111	Additional Allowance	314996	381000	360000	388000	390000	400000
	113	Transportation Allowance	69997	84000	84000	100000	100000	100000
	114	Transport Allowance	27300	40000	40000	50000	50000	50000
	116	Employees' Bonuses	676874	700000	700000	800000	800000	800000
		Total	1795699	2055000	1988000	2215000	2242000	2311000
2121		Social Security Contributions						
	301	Social Security	399999	400000	390000	430000	437000	447000
		Total	399999	400000	390000	430000	437000	447000
22		Use of Goods and Services						
2211		Use of Goods and Services						
	202	Telecommunications Services	86270	95000	95000	95000	95000	95000
	203	Water	20000	20000	20000	20000	20000	20000
	204	Electricity	165000	165000	165000	165000	170000	175000
	205	Fuels	39833	40000	40000	40000	40000	40000
	001	Heating	20000	20000	20000	20000	20000	20000
	002	Saloon vehicles	19833	20000	20000	20000	20000	20000
	206	Maintenance of Machines, furniture and accessories	7994	8000	8000	8000	8000	8000
	207	Maintenance of vehicles, equipment and accessories	14988	15000	15000	15000	15000	15000
	208	Repair and maintenance of buildings and accessories	7980	8000	8000	18000	18000	18000
	209	Stationery, Publications and Office Supplies	7991	8000	8000	8000	8000	8000
	210	Substances and raw materials (medicines, clothes, food, films, etc..)	6990	7000	7000	7000	7000	7000
	211	Cleaning services and supplies including cleaning contracts	13000	13000	13000	13000	13000	13000
	212	Insurance	5202	12000	12000	12000	12000	12000
	213	Official Travel Missions	9992	15000	15000	15000	15000	15000
	214	Goods and services expenses	3883	4000	4000	4000	4000	4000
	121	Administrative expenses	3883	4000	4000	4000	4000	4000
		Total	389123	410000	410000	420000	425000	430000
28		Other Expenditures						
2821		Other Current Expenditures						
	303	Scientific scholarships and training courses	4000	4000	4000	4000	4000	4000
	305	Non-Employees' Bonuses	164972	230000	230000	300000	300000	300000
		Total	168972	234000	234000	304000	304000	304000
		Total of Activity	2753793	3099000	3022000	3369000	3408000	3492000
		Total of Program	2753793	3099000	3022000	3369000	3408000	3492000

1505 Issuing Documents Program**Objective of the program :**

This program aims to directly provide services to citizens through the issuance of secure documents.

The strategic objective related to the program :

- Enhancing the sustainability and integration of databases and maintaining their security.

Directorates associated with the program :

- 1- Embassies & Consulates Affairs Department.
- 2- Legal Affairs Department.
- 3- Computer Department - Electronic Acceptance Office.
- 4- West Bank Gaza & Passports Directorate.
- 5- Civil Status and Passport Directorates in all governorates of the Kingdom

Services provided by the program :

- 1- Issuing certificates of different types.
- 2- Issuing passports of different types.
- 3- Issuing family books of different types.
- 4- Issuing ID cards of different types.
- 5- Issuing identification cards for children of Jordanian women.
- 6- Preparing voter records for parliamentary / municipal / governorate councils elections.
- 7- Exchanging civil data with institutions.

Staff working in the program :

The program is implemented through a functional staff in 2023 estimated with (942) staff, including (536) males and (406) females .

Appropriations directed for females and child**(In JDs)**

Description	2022	2023	2024	2025	2026
Females	3,087,970	3,256,189	3,289,807	3,322,563	3,336,786
Child	0	0	0	0	0
Appropriations directed according to population index					
Females	2,001,836	2,791,330	3,183,780	3,394,340	3,458,260
Child	1,533,321	2,138,040	2,438,640	2,599,920	2,648,880
Total appropriations directed for females	5,089,806	6,047,519	6,473,587	6,716,903	6,795,046
Total appropriations directed for Child	1,533,321	2,138,040	2,438,640	2,599,920	2,648,880

Key Performance Indicators for Program

Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
			2022	2023		2023	2024	2025
1 Number of registered vital incidents.	2019	355000	370000	390000	378000	395000	400000	405000
2 Number of documents issued by the department.	2019	3012264	3210000	3600000	3300000	3600000	3700000	3800000

Appropriations 1505 Of Issuing Documents Program as Per Activities and Projects.**(In JDs)**

Activities and Projects	Actual	Estimated	Re-estimated	Estimated	Indicative	
	2022	2023	2023	2024	2025	2026
Current Expenditures	8,017,415	8,539,000	8,247,000	8,637,000	8,716,000	8,750,000
601 Issuances	8,017,415	8,539,000	8,247,000	8,637,000	8,716,000	8,750,000
Capital Expenditures	3,406,511	4,955,000	4,955,000	5,770,000	6,215,000	6,350,000
001 Document Issuance Program Administration Project	2,033,517	2,475,000	2,475,000	3,000,000	4,050,000	4,400,000
005 Smart ID Card Project	1,004,994	1,850,000	1,850,000	1,850,000	1,850,000	1,850,000
007 Archiving historical department documents Project	100,000	100,000	100,000	100,000	100,000	100,000
703 Civil Status and Passports Department projects in Mafrq governorate	218,000	260,000	260,000	600,000	100,000	0
707 Maintaining and equipping Civil Status and Passports Directorate building in Aqaba governorate	50,000	30,000	30,000	50,000	0	0

Chapter 1002 - Ministry of Interior/Civil Status and Passports Department

1505 Issuing Documents Program

Appropriations 1505 Of Issuing Documents Program as Per Activities and Projects.

(In JDs)

Activities and Projects		Actual	Estimated	Re-estimated	Estimated	Indicative	
		2022	2023	2023	2024	2025	2026
708	Rehabilitate the building of Civil Status and Passports Department / Irbid Governorate	0	60,000	60,000	0	0	0
709	Establish and maintain buildings in Tafleeh Governorate	0	15,000	15,000	0	0	0
710	Maintain and renovate buildings in Jerash Governorate	0	15,000	15,000	15,000	0	0
711	Purchase smart card printers for Civil Status and Passports Offices in Ma'an Governorate	0	150,000	150,000	75,000	0	0
712	Maintenance of the building of the Civil Status Directorate and Main Passports/Zarqa Governorate	0	0	0	0	50,000	0
713	Construction and maintenance of buildings in Ma 'an governorate	0	0	0	15,000	0	0
714	Civil Status Stations and Offices in Tafila Governorate.	0	0	0	65,000	0	0
715	Maintenance and equipping of the building of the Directorate of Civil Status and Passports in Irbid governorate	0	0	0	0	65,000	0
Program / Treasury		3,406,511	4,955,000	4,955,000	5,770,000	6,215,000	6,350,000
Total Program		11,423,926	13,494,000	13,202,000	14,407,000	14,931,000	15,100,000

Current Expenditures According to Program and Activities for the Years 2022 - 2026

Chapter : 1002 - Ministry of Interior/Civil Status and Passports Department

(In JDs)

Program : 1505 - Issuing Documents								
Activity : 601 - Issuances								
Group	Item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101	Classified Employees	71326	76000	71000	70000	65000	60000
	102	Unclassified Employees	1166197	1169000	1100000	1100000	1090000	1080000
	105	Personal Cost of Living Allowance	1431827	1455000	1370000	1460000	1480000	1500000
	106	Family Cost of Living Allowance	119633	115000	108000	119000	120000	130000
	111	Additional Allowance	1099997	1154000	1088000	1164000	1174000	1180000
	113	Transportation Allowance	335997	336000	336000	350000	350000	350000
	114	Transport Allowance	239999	240000	240000	250000	250000	250000
	116	Employees' Bonuses	1269140	1300000	1300000	1300000	1300000	1300000
	120	Contract Employees	859348	1060000	1000000	1140000	1190000	1195000
		Total	6593464	6905000	6613000	6953000	7019000	7045000
2121		Social Security Contributions						
	301	Social Security	571236	650000	650000	680000	690000	697000
		Total	571236	650000	650000	680000	690000	697000
22		Use of Goods and Services						
2211		Use of Goods and Services						
	201	Rents	472661	500000	500000	500000	500000	500000
	202	Telecommunications Services	121999	175000	175000	175000	175000	175000
	203	Water	19999	20000	20000	20000	20000	20000
	204	Electricity	165000	185000	185000	195000	195000	195000
	205	Fuels	13526	35000	35000	35000	38000	39000
	001	Heating	10896	30000	30000	30000	33000	34000
	002	Saloon vehicles	2630	5000	5000	5000	5000	5000
	206	Maintenance of Machines, furniture and accessories	11482	12000	12000	12000	12000	12000
	208	Repair and maintenance of buildings and accessories	21856	22000	22000	32000	32000	32000
	209	Stationery, Publications and Office Supplies	3415	4000	4000	4000	4000	4000
	210	Substances and raw materials (medicines, clothes, food, films, etc..)	3787	4000	4000	4000	4000	4000
	211	Cleaning services and supplies including cleaning contracts	7000	7000	7000	7000	7000	7000
	214	Goods and services expenses	5990	9000	9000	9000	9000	9000
	121	Administrative expenses	5990	9000	9000	9000	9000	9000
		Total	846715	973000	973000	993000	996000	997000
28		Other Expenditures						
2821		Other Current Expenditures						
	303	Scientific scholarships and training courses	6000	11000	11000	11000	11000	11000
		Total	6000	11000	11000	11000	11000	11000
		Total of Activity	8017415	8539000	8247000	8637000	8716000	8750000
		Total of Program	8017415	8539000	8247000	8637000	8716000	8750000
		Total of Chapter	10771208	11638000	11269000	12006000	12124000	12242000

Capital Expenditures According to Program and Projects for the Years 2022 - 2026

Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

(In JDs)

Program 1505 Issuing Documents								
Project		001 Document Issuance Program Administration Project						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance						
	009	Buildings repair and renovation	0	65000	65000	0	0	0
		Total of Item	0	65000	65000	0	0	0
	512	Operating and Sustaining Expenditures						
	011	Capacity building expenses	274997	300000	300000	400000	400000	400000
	035	Technical and administrative support	250000	300000	300000	350000	350000	350000
	037	Issuing documents	1508520	1690000	1690000	2250000	3300000	3650000
		Total of Item	2033517	2290000	2290000	3000000	4050000	4400000
31		Non-financial Assets						
3111		Buildings and Constructions						
	508	Works and Constructions						
	072	Repayment of due claims	0	120000	120000	0	0	0
		Total of Item	0	120000	120000	0	0	0
		Total of Project / Treasury	2033517	2475000	2475000	3000000	4050000	4400000
Project		005 Smart ID Card Project						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and Sustaining Expenditures						
	006	Devices, tools and equipment maintenance	75130	100000	100000	100000	100000	100000
	037	Issuing documents	863001	1420000	1420000	1420000	1420000	1420000
		Total of Item	938131	1520000	1520000	1520000	1520000	1520000
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices						
	001	Computers and accessories	66863	330000	330000	330000	330000	330000
		Total of Item	66863	330000	330000	330000	330000	330000
		Total of Project / Treasury	1004994	1850000	1850000	1850000	1850000	1850000
Project		007 Archiving historical department documents Project						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and Sustaining Expenditures						
	014	Archiving and documentation	100000	100000	100000	100000	100000	100000
		Total of Item	100000	100000	100000	100000	100000	100000
		Total of Project / Treasury	100000	100000	100000	100000	100000	100000

Capital Expenditures According to Program and Projects for the Years 2022 - 2026

Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

(In JDs)

Program 1505 Issuing Documents								
Project		703 Civil Status and Passports Department projects in Mafraq governorate						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
28		Other Expenditures						
2822		Other Capital Expenditures						
	504	Studies, Research and Consultations						
	017	Construction studies	0	20000	20000	0	0	0
		Total of Item	0	20000	20000	0	0	0
31		Non-financial Assets						
3111		Buildings and Constructions						
	508	Works and Constructions						
	013	Construction of buildings	188000	240000	240000	600000	100000	0
		Total of Item	188000	240000	240000	600000	100000	0
3141		Lands						
	507	Lands						
	001	Lands expropriation and purchase	30000	0	0	0	0	0
		Total of Item	30000	0	0	0	0	0
		Total of Project / Treasury	218000	260000	260000	600000	100000	0
Project		707 Maintaining and equipping Civil Status and Passports Directorate building in Aqaba governorate						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance						
	008	Buildings and facilities maintenance	0	30000	30000	0	0	0
		Total of Item	0	30000	30000	0	0	0
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices						
	003	Office supplies and equipment	0	0	0	50000	0	0
	076	Printing machines smart cards	50000	0	0	0	0	0
		Total of Item	50000	0	0	50000	0	0
		Total of Project / Treasury	50000	30000	30000	50000	0	0
Project		708 Rehabilitate the building of Civil Status and Passports Department / Irbid Governorate						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance						
	009	Buildings repair and renovation	0	60000	60000	0	0	0
		Total of Item	0	60000	60000	0	0	0
		Total of Project / Treasury	0	60000	60000	0	0	0

Capital Expenditures According to Program and Projects for the Years 2022 - 2026

Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

(In JDs)

Program 1505 Issuing Documents								
Project		709 Establish and maintain buildings in Tafileh Governorate						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
31		Non-financial Assets						
3113		Other Fixed Assets						
	511	Equipping and furnishing						
	006	Furnishing and equipping the buildings and facilities	0	15000	15000	0	0	0
Total of Item			0	15000	15000	0	0	0
Total of Project / Treasury			0	15000	15000	0	0	0
Project		710 Maintain and renovate buildings in Jerash Governorate						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance						
	008	Buildings and facilities maintenance	0	15000	15000	15000	0	0
Total of Item			0	15000	15000	15000	0	0
Total of Project / Treasury			0	15000	15000	15000	0	0
Project		711 Purchase smart card printers for Civil Status and Passports Offices in Ma'an Governorate						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices						
	076	Printing machines smart cards	0	150000	150000	75000	0	0
Total of Item			0	150000	150000	75000	0	0
Total of Project / Treasury			0	150000	150000	75000	0	0
Project		712 Maintenance of the building of the Civil Status Directorate and Main Passports/Zarqa Governorate						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance						
	008	Buildings and facilities maintenance	0	0	0	0	50000	0
Total of Item			0	0	0	0	50000	0
Total of Project / Treasury			0	0	0	0	50000	0

Capital Expenditures According to Program and Projects for the Years 2022 - 2026

Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

(In JDs)

Program 1505 Issuing Documents								
Project 713 Construction and maintenance of buildings in Ma 'an governorate								
Fund Source 102001 Capital (Treasury)								
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance						
	008	Buildings and facilities maintenance	0	0	0	5000	0	0
Total of Item			0	0	0	5000	0	0
28		Other Expenditures						
2822		Other Capital Expenditures						
	504	Studies, Research and Consultations						
	017	Construction studies	0	0	0	10000	0	0
Total of Item			0	0	0	10000	0	0
Total of Project / Treasury			0	0	0	15000	0	0
Project 714 Civil Status Stations and Offices in Tafila Governorate.								
Fund Source 102001 Capital (Treasury)								
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices						
	076	Printing machines smart cards	0	0	0	65000	0	0
Total of Item			0	0	0	65000	0	0
Total of Project / Treasury			0	0	0	65000	0	0
Project 715 Maintenance and equipping of the building of the Directorate of Civil Status and Passports in Irbid governorate								
Fund Source 102001 Capital (Treasury)								
Group	item	Description	Actual 2022	Estimated 2023	Re-estimated 2023	Estimated 2024	Indicative 2025	Indicative 2026
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices						
	076	Printing machines smart cards	0	0	0	0	65000	0
Total of Item			0	0	0	0	65000	0
Total of Project / Treasury			0	0	0	0	65000	0
Total of Program			3406511	4955000	4955000	5770000	6215000	6350000
Total of Chapter			3406511	4955000	4955000	5770000	6215000	6350000

Capital Expenditures Distributed According to Governorates

Chapter : 1002 Ministry of Interior/Civil Status and Passports Department

(In JDs)

Governorate		Estimated 2024	Indicative 2025	Indicative 2026
21	Irbid Governorate	0	65,000	0
22	Mafraq Governorate	600,000	100,000	0
23	Jerash Governorate	15,000	0	0
24	Ajloun Governorate	0	0	0
31	The Capital Governorate	0	0	0
32	Balqa' Governorate	0	0	0
33	Zarqa Governorate	0	50,000	0
34	Ma'daba Governorate	0	0	0
41	Karak Governorate	0	0	0
42	Ma'an Governorate	90,000	0	0
43	Tafileh Governorate	65,000	0	0
44	Aqaba Governorate	50,000	0	0
Total		820,000	215,000	0