

Chapter : 1602 Ministry of Industry and Trade/Companies Control Department

- Creation:** The Companies Control Department was established as per the provisions of Companies Law no. (22) for the year 1997 as amended which was one of the directorates affiliated to the Ministry of Industry and Trade, where as special regulation was issued which is named the Companies Control Department no. (44) for the year 2003
- Vision :** We look forward to become a distinguished department in providing companies registration services and implement effective monitoring tools to ensure the activation of companies governance principles and provide safe and developing investment environment
- Mission:** Provide companies registration services and control them as per financial and legal monitoring system to preserve the rights of service recipients through working in team spirit and follow up the comprehensive quality methods to develop the national economy.

Tasks of the Ministry / Department:

- Register different kinds of companies inside the Hashemite Kingdom of Jordan.
- Legal, financial and administrative control on the existing companies to protect and take care of registered companies in the Kingdom.
- Provide supportive and guidance role for stumbling companies and conduct legal and financial studies related to investment and correct the situations of violating companies.
- Provide appropriate investment environment which attracts the national and foreign capital through updating the laws and legislations related to companies.
- Apply corporate rational governance standards as per applicable international standards regarding transparency and share shareholders rights and action mechanisms of boards of directors.

Ministry/Department Contribution to the Achievement of the National Objectives:

- Participate in developing the national economy through the deepening of investment concept.
- Participate in the managerial reform of the public sector.

Major Issues and Challenges which face the Ministry / Department:

- Lack of necessary resources to cover some policies and activities of the department.
- Difficulty in following up some registered companies as there is no clear and known title due to having no legislation that obliges them to identify a permanent and known site and this reflects negatively on the department's control role on such companies.
- Weak awareness of registration applicants of registration procedures and statutory entitlements despite of introductory bulletins on the department's electronic web site.
- Inability to attract qualified staffs due to low salaries despite the increasing burdens of the department in light of new companies law.

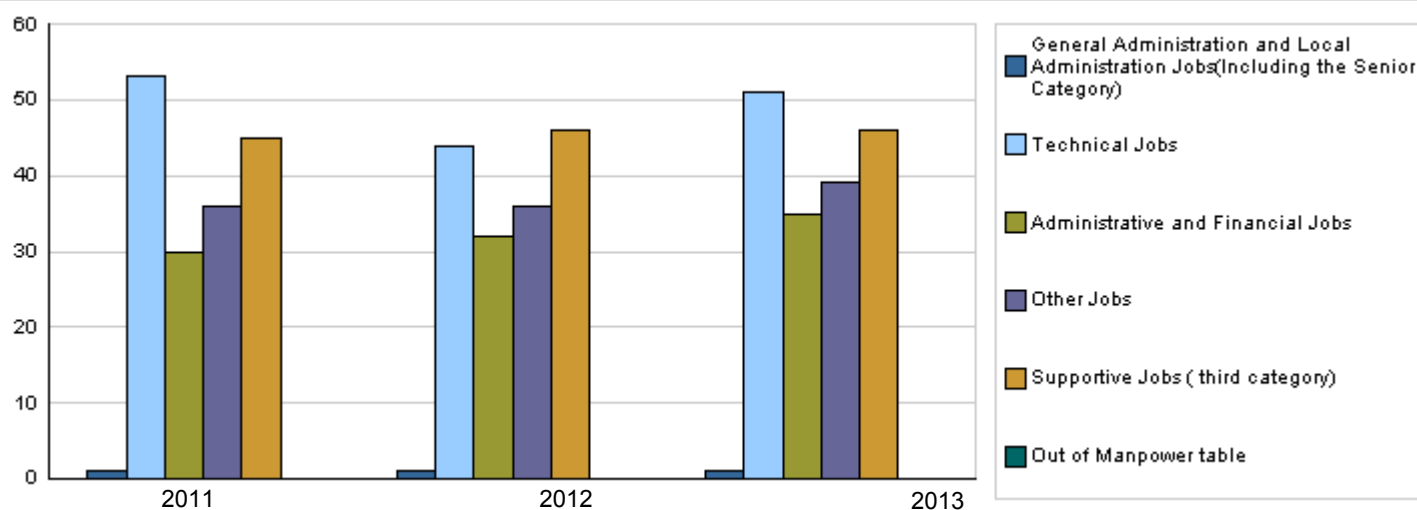
CHAPTER : 1602 Ministry of Industry and Trade/Companies Control Department

Strategic Objectives and Performance Indicators of the Ministry / Department

Strategic Objective	Performance Indicator	base year	Value	Actual Value	Target Value	Primary Self Evaluation	Target Value		
				2011	2012		2012	2013	2014
1 - Participating in developing the national economy through deepening the concept of investment.	1 Size of registered capitals /1million (annually).	2005	848	652	1535	246	253	260	269
2 - Developing human resources performance.	2 Satisfaction degree of the Ministry's workers.	2006	%84.6	%84	%90	%89	%90	%91	%92

Number of Staff of the Ministry / Department

Group	Job	Actual 2011			Primary 2012			Estimated 2013		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
General Administration and Local Adminis	Companies controller	1	0	1	1	0	1	1	0	1
Technical Jobs	Technical jobs (auditor, accou	35	18	53	25	19	44	30	21	51
Administrative and Financial Jobs	Administrative and financial jo	21	9	30	23	9	32	25	10	35
Other Jobs	Other jobs	28	8	36	28	8	36	30	9	39
Supportive Jobs (third category)	Supportive jobs(tea boy, drive	31	14	45	32	14	46	32	14	46
Total										
Out of Manpower table	Out of manpower table	0	0	0	0	0	0	0	0	0
Grand Total										
Total Cost of Salaries		536336	226589	762925	674681	308819	983500	713440	326560	1040000



Key Information of the Ministry / Department

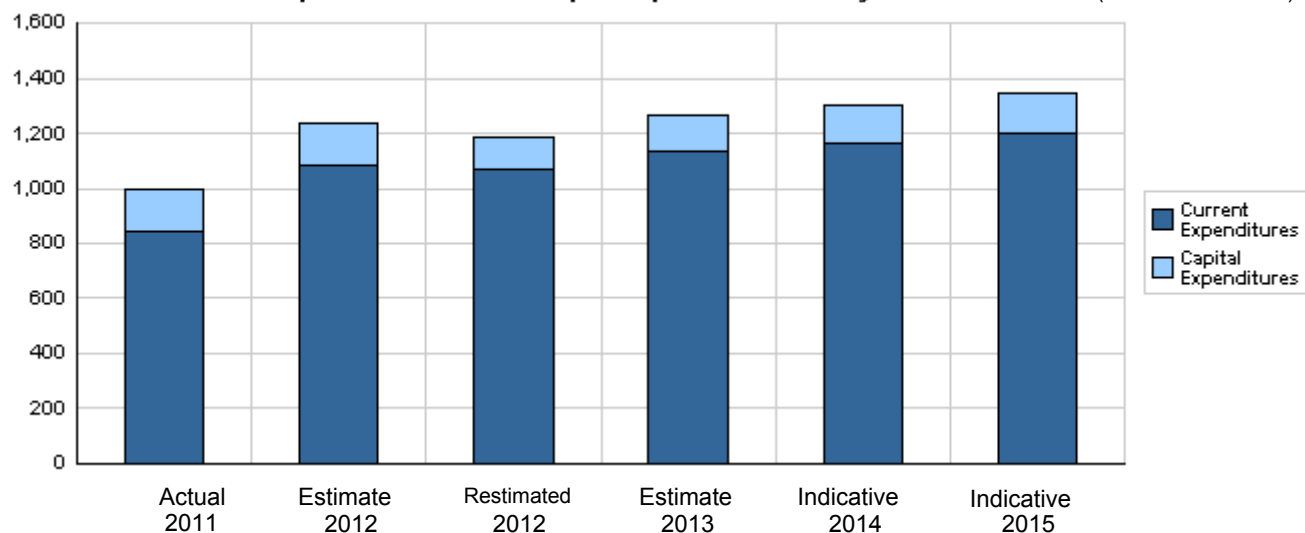
No.	Description	2009	2010	2011	2012	2013
1	Number of registered companies.	7815	7577	7670	699	720
2	Volume of annually registered capitals(Million JDs).	567	358	652	246	253
3	The department's revenues (in thousand JDs).	13473	11769	12075	11525	11870

**Overall Summary of Expenditures for Chapter 1602- Ministry of Industry and Trade/Companies
Control Department
for the years 2011 - 2015**

(In JDs)

Description		Actual 2011	Estimate 2012	Re_Estimate 2012	Estimate 2013	Indicative	
Group						2014	2015
Current Expenditures							
2111	Salaries, Wages and allowances	703,300	911,500	911,500	964,000	992,000	1,021,000
2121	Social Security Contributions	59,625	72,000	72,000	76,000	78,000	80,000
2211	Use of Goods and Services	76,679	96,500	82,000	90,000	92,000	94,000
2821	Other current expenses	3,830	5,000	5,000	5,000	5,000	5,000
Total current expenditures		843,434	1,085,000	1,070,500	1,135,000	1,167,000	1,200,000
Capital Expenditures							
2211	Use of Goods and Services	132,193	123,000	105,000	120,000	125,000	132,000
3111	Buildings and Constructions	0	0	0	0	0	0
3112	Machinery and Equipment	23,414	30,000	10,000	10,000	10,000	13,000
3113	Other Fixed Assets	0	0	0	0	0	0
Total capital expenditures		155,607	153,000	115,000	130,000	135,000	145,000
Treasury		155,607	153,000	115,000	130,000	135,000	145,000
Total current and capital expenditures		999,041	1,238,000	1,185,500	1,265,000	1,302,000	1,345,000

Graph of the current and capital expenditures for the years 2011 - 2015 (Thousands of JDs)

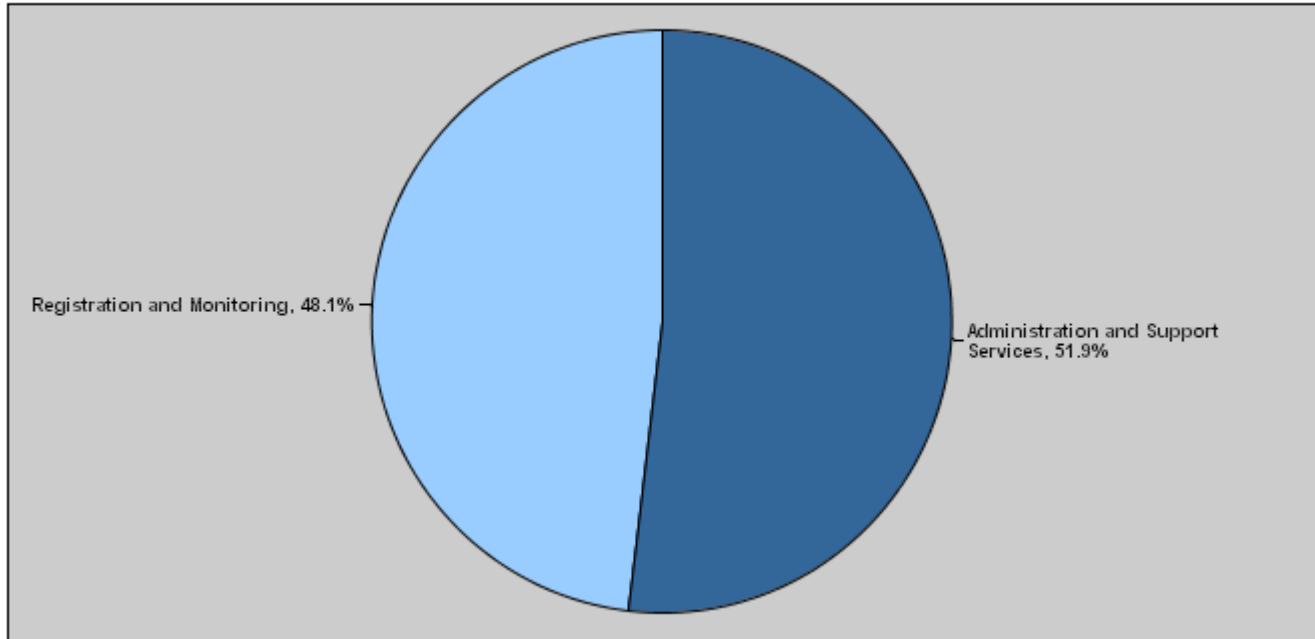


**Budget of Chapter 1602 - Ministry of Industry and Trade/Companies Control Department
For the Year 2013 Distributed According to Program**

(InJDs)

Prog.	Description	Current Expenditures	Capital Expenditure	Total Expenditure
2901	Administration and Support Services	611,000	45,000	656,000
2905	Registration and Monitoring	524,000	85,000	609,000
Total		1,135,000	130,000	1,265,000

Total Expenditures for the Year 2013 Distributed According to Program



Estimated Allocations For Females distributed according to Programs for the Years 2011 - 2015

Program	2011	2012	2013	2014	2015
2901 Administration and Support Services	143701	190247	189943	195145	200570
2905 Registration and Monitoring	121562	146176	167129	172000	176960
Total	265263	336423	357072	367145	377530

Budget Chapter 1602 - Ministry of Industry and Trade/Companies Control Department Distributed According to the Program

2901 Administration and Support Services Program

Objective of the program :

To develop the level of human resources such as training, authorization, empowerment, job placement and to spread and apply the concept of knowledge economy and to prepare e-software that could assist the department to fulfill its tasks optimally and as quickly as possible and reach distinguished levels of job satisfactory degrees and satisfactory of service recipients as well.

The strategic objective related to the program :

To develop the performance of human resources.

Directorates associated with the program :

- 1- General Administration directorate (human resources, supplies, movement).
- 2- Financial affairs.
- 3- Computer directorate.
- 4- Controller officer.
- 5- Knowledge directorate.
- 6- Internal control unit.

Services provided by the program :

Provide the financial and administrative support for all the department's programs and projects.

Staff working in the program :

The program is implemented through a functional staff in 2012 estimated with (52) staff, including (36) males and (16) females .

Performance Measurement Indicators for program

Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	First Self Evaluation	Target		
			2011	2012	2012	2013	2014	2015
1 Time needed to complete the transaction/ minute.	2006	45	35	25	25	25	25	25

Appropriations OF Administration and Support Services Program as Per Activities and Projects. (In JDs)

Activities and Projects	Actual	Estimate	Re_Estimate	Estimate	Indicative	
	2011	2012	2012	2013	2014	2015
Current Expenditures	463,553	628,200	613,700	611,000	629,500	647,000
601 Administrative and Support Service	463,553	628,200	613,700	611,000	629,500	647,000
Capital Expenditures	97,043	90,000	55,000	45,000	47,000	54,000
001 Administration Project	82,043	85,000	50,000	40,000	42,000	49,000
002 Maintenance and qualification of the	15,000	5,000	5,000	5,000	5,000	5,000
Program / Treasury	97,043	90,000	55,000	45,000	47,000	54,000
Total Program	560,596	718,200	668,700	656,000	676,500	701,000

Budget Chapter 1602 - Ministry of Industry and Trade/Companies Control Department Distributed According to the Program

2905	Registration and Monitoring Program
<u>Objective of the program :</u>	
To achieve a distinguished level in companies registration and control as per international means and standards.	
<u>The strategic objective related to the program :</u>	
To participate in developing the national economy through deepening the concept of investment.	
<u>Directorates associated with the program :</u>	
1- Registration directorate. 2- Financial control directorate. 3- Legal affairs directorate. 4- Auditing directorate.	
<u>Services provided by the program :</u>	
This program works on developing registration services and post-registration services through:- - Document and confine work procedures and realize distinguished levels of service recipient satisfactory. - Develop guidance and electronic direction processes. - Enhance pre and post control mechanisms and save the stumbling projects. - Develop legislations to enhance partnership with the private sector. - Protect the rights of shareholders, partners and rightholders.	
<u>Staff working in the program :</u>	
The program is implemented through a functional staff in 2012 estimated with (107) staff, including (73) males and (34) females .	

Performance Measurement Indicators for program

Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	First Self Evaluation	Target		
			2011	2012	2012	2013	2014	2015
1 Number of registered companies/(annually).	2005	7670	7676	17000	699	720	742	764
2 Number of companies violating the law.	2005	300	150	130	165	130	120	110

Appropriations OF Registration and Monitoring Program as Per Activities and Projects. (In JDs)

Activities and Projects	Actual	Estimate	Re_Estimate	Estimate	Indicative	
	2011	2012	2012	2013	2014	2015
Current Expenditures	379,881	456,800	456,800	524,000	537,500	553,000
601 Documentation, registration and con	379,881	456,800	456,800	524,000	537,500	553,000
Capital Expenditures	58,564	63,000	60,000	85,000	88,000	91,000
001 Registration and Monitoring Program	58,564	63,000	60,000	85,000	88,000	91,000
Program / Treasury	58,564	63,000	60,000	85,000	88,000	91,000
Total Program	438,445	519,800	516,800	609,000	625,500	644,000

Vision We look forward to become a distinguished department in providing companies registration services and implement effective monitoring tools to ensure the activation of companies governance principles and provide safe and developing investment environment

Mission Provide companies registration services and control them as per financial and legal monitoring system to preserve the rights of service recipients through working in team spirit and follow up the comprehensive quality methods to develop the national economy.

Legal Framework : Companies Law No. (22) for the year 1997, as amended.

Strategic Plan :

Preparation Year :2009

Period Covered By The Plan :2011-2015

Strategic Objectives / Performance Indicators

Strategic Objectives Description	Performance Measurement Indicators	Base Value		Actual Value	Target Value	Initial Internal Evaluation	Target		
		Base Year	Value				2011	2012	2015
		1 - Participating in developing the national economy through deepening the concept of investment.	1 Size of registered capitals /1million (annually).	2005	848	652	1535	246	253
2 - Developing human resources performance.	2 Satisfaction degree of the Ministry's workers.	2006	%84.6	%84	%90	%89	%90	%91	%92

Programs / Performance Indicators

Goal	Programs	Description of Performance Indicators	Base Value		Actual Value	Target Value	Initial Internal	Target		
			Base Year	Value				2011	2012	2015
			1	2905 Registration and Monitoring	1 Number of registered companies/(annually).	2005	7670	7676	17000	699
		2 Number of companies violating the law.	2005	300	150	130	165	130	120	110
2	2901 Administration and Support Services	1 Time needed to complete the transaction/ minute.	2006	45	35	25	25	25	25	25

Programs Appropriations

Goal	Programs		Actual	Estimated	Re-stemated	Estimated	Indecative	Indecative	
			2011	2012	2012	2013	2014	2015	
1	2905	Registration and Monitoring	Current	379881	456800	456800	524000	537500	553000
			Capital	58564	63000	60000	85000	88000	91000
			Total	438445	519800	516800	609000	625500	644000
2	2901	Administration and Support Services	Current	463553	628200	613700	611000	629500	647000
			Capital	97043	90000	55000	45000	47000	54000
			Total	560596	718200	668700	656000	676500	701000
		Total of Current	843434	1085000	1070500	1135000	1167000	1200000	
		Total of Capital	155607	153000	115000	130000	135000	145000	
		Total of Chapter	999041	1238000	1185500	1265000	1302000	1345000	

Current Activities Appropriations

Prog.	Projects	Actual	Estimated	Re-stemated	Estimated	Indecative	Indecative	
		2011	2012	2012	2013	2014	2015	
2905	601	Documentation, registration and control on companies	379881	456800	456800	524000	537500	553000
		Total of Program	379881	456800	456800	524000	537500	553000
2901	601	Administrative and Support Services	463553	628200	613700	611000	629500	647000
		Total of Program	463553	628200	613700	611000	629500	647000
		Total	843434	1085000	1070500	1135000	1167000	1200000

Capital Projects Appropriations

Prog.	Projects	Actual	Estimated	Re-stemated	Estimated	Indecative	Indecative	
		2011	2012	2012	2013	2014	2015	
2905	001	Registration and Monitoring Program Administration Project	58564	63000	60000	85000	88000	91000
		Total of Program	58564	63000	60000	85000	88000	91000
2901	001	Administration Project	82043	85000	50000	40000	42000	49000
		Total of Program	82043	85000	50000	40000	42000	49000
	002	Maintenance and qualification of the new building	15000	5000	5000	5000	5000	5000
		Total of Program	97043	90000	55000	45000	47000	54000
		Total	155607	153000	115000	130000	135000	145000

Overall Summary of Current Expenditures for the years 2011 - 2015

Chapter: 1602 Ministry of Industry and Trade/Companies Control Department

(In JDs)

Group	Item	Description	Actual 2011	Estimated 2012	Re-estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
21		Compensations of Employees						
2111		Salaries, Wages and allowances						
	101	Classified Employees' Salaries	33880	70300	70300	81000	82000	86000
	102	Permanent Unclassified Employees' Salaries	137500	274300	274300	296500	299000	305000
	103	Contract Employees' Salaries	76000	81000	81000	40500	41000	46000
	105	Personal Cost of Living Allowance	305800	235600	235600	253000	254000	258000
	106	Family Allowance	20400	23500	23500	23000	26000	29000
	107	Basic Allowance	49021	0	0	0	0	0
	110	Overtime Allowance	0	0	0	25000	28000	29000
	111	Additional Allowance	10820	148200	148200	163000	168000	169000
	113	Transportation Allowance	36400	44800	44800	47000	52000	54000
	114	Transport Allowance	18479	17800	17800	19000	26000	29000
	116	Employees' bonuses	15000	16000	16000	16000	16000	16000
Total			703300	911500	911500	964000	992000	1021000
2121		Social Security Contributions						
	301	Social Security	59625	72000	72000	76000	78000	80000
Total			59625	72000	72000	76000	78000	80000
22		Use of Goods and Services						
2211		Use of Goods and Services						
	202	Telecommunications Services	10400	11000	8000	10000	10000	10000
	205	Fuels	3394	4000	3500	3800	4000	4500
	206	Maintenance of Machines, furniture and acc	13182	15500	13000	14000	14500	15000
	207	Maintenance of Vehicles, Heavy Duty Machin	1364	2000	1000	1500	2000	2500
	208	Repair and maintenance of buildings and acc	1086	4000	3000	2000	2000	2000
	209	Office Supplies	33936	37000	35000	40000	40000	40000
	210	Raw materials (Medicines, Clothes, Food, Fi	2982	3000	2500	1500	1500	2000
	211	Cleaning Services and supplies (including c	0	2000	1000	4000	4000	4000
	212	Insurance	1411	2500	2000	2000	2000	2000
	213	Official Travel Missions	2936	5000	5000	6000	6000	6000
	214	Other goods and services expenses	5988	10500	8000	5200	6000	6000
Total			76679	96500	82000	90000	92000	94000
28		Other expenditures						
2821		Other current expenses						
	303	Scientific Scholarships and Training Course	3830	5000	5000	5000	5000	5000
Total			3830	5000	5000	5000	5000	5000
Total of Chapter			843434	1085000	1070500	1135000	1167000	1200000

Current Expenditures According to Program and Activities For The Years 2011 - 2015

Chapter : 1602 - Ministry of Industry and Trade/Companies Control Department

(In JDs)

Program : 2901 - Administration and Support Services								
Activity : 601 - Administrative and Support Services								
Group	Item	Description	Actual 2011	Estimated 2012	Re-estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
21		Compensations of Employees						
2111		Salaries, Wages and allowances						
	101	Classified Employees' Salaries	16940	36000	36000	41000	41000	43000
	102	Permanent Unclassified Employees' Salaries	68200	179700	179700	148500	150000	153000
	103	Contract Employees' Salaries	38000	40000	40000	19500	20000	22500
	105	Personal Cost of Living Allowance	156820	70500	70500	126000	127000	129000
	106	Family Allowance	10200	12000	12000	11000	13000	14500
	107	Basic Allowance	24521	0	0	0	0	0
	110	Overtime Allowance	0	0	0	12500	14000	14500
	111	Additional Allowance	5200	115700	115700	81000	84000	84500
	113	Transportation Allowance	19600	20800	20800	23500	26000	27000
	114	Transport Allowance	7979	7000	7000	9500	13000	14500
	116	Employees' bonuses	7500	8000	8000	8000	8000	8000
		Total	354960	489700	489700	480500	496000	510500
2121		Social Security Contributions						
	301	Social Security	30075	40000	40000	38000	39000	40000
		Total	30075	40000	40000	38000	39000	40000
22		Use of Goods and Services						
2211		Use of Goods and Services						
	202	Telecommunications Services	10400	11000	8000	10000	10000	10000
	205	Fuels	3394	4000	3500	3800	4000	4500
	206	Maintenance of Machines, furniture and acc	13182	15500	13000	14000	14500	15000
	207	Maintenance of Vehicles, Heavy Duty Mach	1364	2000	1000	1500	2000	2500
	208	Repair and maintenance of buildings and ad	1086	4000	3000	2000	2000	2000
	209	Office Supplies	33936	37000	35000	40000	40000	40000
	210	Raw materials (Medicines, Clothes, Food, F	2982	3000	2500	1500	1500	2000
	211	Cleaning Services and supplies (including	0	2000	1000	4000	4000	4000
	212	Insurance	1411	2500	2000	2000	2000	2000
	213	Official Travel Missions	2936	5000	5000	6000	6000	6000
	214	Other goods and services expenses	5988	10500	8000	5200	6000	6000
		Total	76679	96500	82000	90000	92000	94000
28		Other expenditures						
2821		Other current expenses						
	303	Scientific Scholarships and Training Course	1839	2000	2000	2500	2500	2500
		Total	1839	2000	2000	2500	2500	2500
		Total of Activity	463553	628200	613700	611000	629500	647000
		Total of Program	463553	628200	613700	611000	629500	647000
Program : 2905 - Registration and Monitoring								
Activity : 601 - Documentation, registration and control on companies								
Group	Item	Description	Actual 2011	Estimated 2012	Re-estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
21		Compensations of Employees						
2111		Salaries, Wages and allowances						
	101	Classified Employees' Salaries	16940	34300	34300	40000	41000	43000
	102	Permanent Unclassified Employees' Salaries	69300	94600	94600	148000	149000	152000
	103	Contract Employees' Salaries	38000	41000	41000	21000	21000	23500
	105	Personal Cost of Living Allowance	148980	165100	165100	127000	127000	129000
	106	Family Allowance	10200	11500	11500	12000	13000	14500
	107	Basic Allowance	24500	0	0	0	0	0
	110	Overtime Allowance	0	0	0	12500	14000	14500
	111	Additional Allowance	5620	32500	32500	82000	84000	84500
	113	Transportation Allowance	16800	24000	24000	23500	26000	27000
	114	Transport Allowance	10500	10800	10800	9500	13000	14500
	116	Employees' bonuses	7500	8000	8000	8000	8000	8000
		Total	348340	421800	421800	483500	496000	510500
2121		Social Security Contributions						
	301	Social Security	29550	32000	32000	38000	39000	40000
		Total	29550	32000	32000	38000	39000	40000
28		Other expenditures						
2821		Other current expenses						
	303	Scientific Scholarships and Training Course	1991	3000	3000	2500	2500	2500
		Total	1991	3000	3000	2500	2500	2500
		Total of Activity	379881	456800	456800	524000	537500	553000
		Total of Program	379881	456800	456800	524000	537500	553000

Current Expenditures According to Program and Activities For The Years 2011 - 2015

Chapter : 1602 - Ministry of Industry and Trade/Companies Control Department

(In JDs)

Total of Chapter	843434	1085000	1070500	1135000	1167000	1200000
------------------	--------	---------	---------	---------	---------	---------

Overall Summary of Capital Expenditures For The Years 2011 - 2015

Chapter : 1602 Ministry of Industry and Trade/Companies Control Department

(In JDs)

Group	Item	Description	Actual 2011	Estimated 2012	Re-Estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
		Expenditures						
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance	15000	5000	5000	5000	5000	5000
	512	Operating and maintenance Expenses	117193	118000	100000	115000	120000	127000
Total			132193	123000	105000	120000	125000	132000
		Fixed Assets						
31		Non-financial Assets						
3112		Machinery and Equipment						
	505	Equipments, Machines and Apparatus	23414	30000	10000	10000	10000	13000
Total			23414	30000	10000	10000	10000	13000
Total of Chapter			155607	153000	115000	130000	135000	145000

Capital Expenditures According to Program and Projects For the years 2011 - 2015

Chapter : 1602 Ministry of Industry and Trade/Companies Control Department

(In JDs)

Program 2901 Administration and Support Services								
Project		001 Administration Project						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	006	Apparatus, machines and equipments maintenanc	29920	5000	5000	5000	5000	7000
	011	Capacity building expenses	5359	15000	13000	10000	11000	12000
	999	n.e.c	23350	35000	22000	15000	16000	17000
		Total of Item	58629	55000	40000	30000	32000	36000
31		Non-financial Assets						
3112		Machinery and Equipment						
	505	Equipments, Machines and Apparatus						
	001	Computers and accessories	13791	19000	2000	5000	5000	6000
	003	Office apparatus and equipment	9623	11000	8000	5000	5000	7000
		Total of Item	23414	30000	10000	10000	10000	13000
		Total of Project / Treasury	82043	85000	50000	40000	42000	49000
Project		002 Maintenance and qualification of the new building						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance						
	009	Miscellaneous buildings repair and renovation	15000	5000	5000	5000	5000	5000
		Total of Item	15000	5000	5000	5000	5000	5000
		Total of Project / Treasury	15000	5000	5000	5000	5000	5000
		Total of Program	97043	90000	55000	45000	47000	54000

Capital Expenditures According to Program and Projects For the years 2011 - 2015

Chapter : 1602 Ministry of Industry and Trade/Companies Control Department

(In JDs)

Program 2905 Registration and Monitoring								
Project		001 Registration and Monitoring Program Administration Project						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	014	Archiving and Documentation	23123	30000	27000	40000	42000	43000
	036	Computerization and automation operations exper	35441	33000	33000	45000	46000	48000
		Total of Item	58564	63000	60000	85000	88000	91000
		Total of Project / Treasury	58564	63000	60000	85000	88000	91000
		Total of Program	58564	63000	60000	85000	88000	91000
		Total of Chapter	155607	153000	115000	130000	135000	145000