Chapter: 0601 Civil Service Bureau

Creation: The Bureau was established in 1955 as per the Personnel Bureau Law no. (11) for the year 1955 as a

central department responsible for regulating the employees affairs in the state to ensure the upgrading of their efficiency and the improvement of their performance to their tasks and the Bureau exercises its tasks as per the provisions of Article (10) of Civil Service Regulation no. (30)

for the year 2007 as amended

Vision: Pioneering and excellency in HR management and general job in the civil service bodies as well as

efficiency, integrity and fairness in providing service for citizen and society.

Mission: Organizing the public job affairs and developing it in its human, procedural and legal

dimensions, managing the HR in civil service through enhancing institutionalism and cooperation among partners and concerned departments, using the Information system, capcity building and knowledge management and accumulation in the civil service, enhancing the methodology of initiative, excellence and innovation, supervising the good application of legislations regulating the public job, and establishing the principles of equality, fairness and

transparency.

Tasks of the Ministry / Department:

- Follow up the application of civil service regulation provisions.

- Participate in suggesting legislations related to civil service affairs.
- Consider complaints presented by employees, candidates and applicants to occupy public jobs.
- Build and develop central database and databases for human resources management.
- Prepare legislations related to instructions for selecting and recruiting employees.
- Nominate persons to fill up the vacant jobs in the civil service and participate in the process of their selection and set bases related to competitive exams among applicants.
- Contribute in human sources management in the civil service, suggest policies and set mechanisms to increase effectiveness and efficiency.

Ministry/Department Contribution to the Achievement of the National Objectives:

- Improve economic and human resources, enhance production base and expand development profits.
- Enhance the social justice principle and opportunity equality.

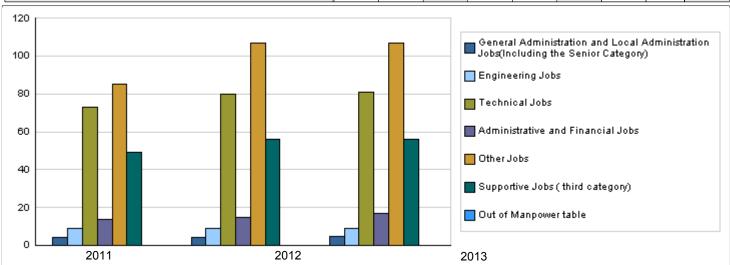
Major Issues and Challenges which face the Ministry / Department:

- The weakness of HR management units in the departments and multitude of regulatory institutionalism in the HR management and development tasks
- The entry of independent institutions under the civil service umbrella and what results from their merge with the public and adopted institutional frameworks in the civil service
- Non-availability of human resources systems in many departments and institutions especially these ioined the civil service
- The problem of institutionalism and policies of reform, development, overlapping and duplication in the HR management, administrative development and job legislations.
- Non-availability of accurate data on all information related to the employees of these institutions
- The weak allocated financial allocations for development and research in the Bureau and civil service bodies.

CHAPTER: 0601 Civil Service Bureau

Strate	Strategic Objectives and Performance Indicators of the Ministry / Department											
Strategic Objective		Performance Indicator	base	Value	Actual Value	Target Value	Primary Self Evaluation	Ta				
		1 offermance maleater	you		2011	2012	2012	2013	2014	2015		
1 - Developing the level of services provided by the Bureau and enhancing its social role and	1	Percentage of employment applicants notification through mobile and ground telephones of total employment applicants.	2007	%80	%80	%98	%98	%99	%99	%99		
pocial role and partnership with civil society organizations in human resources management on the hational level.	2	Number of employment applicants that their applications were marketed inside and outside the Kingdom.	2007	150	150	800	930	950	970	1000		
2 - Planning, managing and developing human resources, as well as enhancing the Bureau's role as a national center	1	Percentage of departments subject to civil service system which applies a computerized HR system of total governmental departments.	2007	%50	%50	%85	%65	%70	%80	%90		
for all aspects related to civil service field.		Percentage of departments which liasion between payroll system and human HR of total governmental departments.	2011	-	-	%15	%15	%20	%25	%30		

	Number of Staff of	f the M	inistry /	Depar	tment					
		Actual Primary				E	Estimated			
Group	Job		2011			2012			2013	
·		Male	Female	Total	4 0 9 0 57 23 13 2	Total	Male	Female	Total	
General Administration and Local Adminis		4	0	4	4	0	4	4	1	5
Engineering Jobs	Engineering jobs	9	0	9	9	0	9	9	0	9
Technical Jobs		53	20	73	57	23	80	57	24	81
Administrative and Financial Jobs		11	3	14	13	2	15	15	2	17
Other Jobs		54	31	85	70	37	107	70	37	107
Supportive Jobs (third category)		32	17	49	36	20	56	36	20	56
	Total	163	71	234	189	82	271	191	84	275
Out of Manpower table	Out of manpower table	0	0	0	0	0	0	0	0	0
	163	71	234	189	82	271	191	84	275	
	Total Cost of Salaries	878200	376371	1254571	1151500	493500	1645000	1285470	577530	1863000

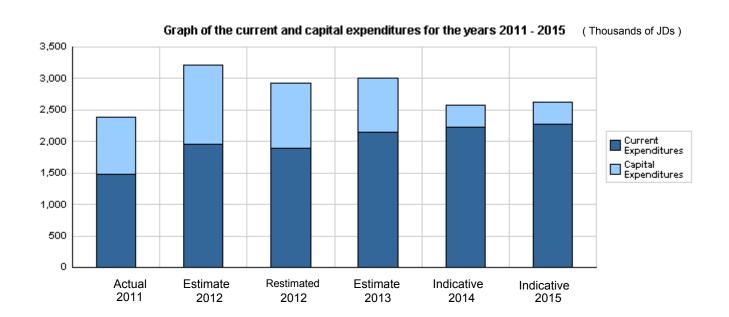


	Key Information of the Ministry / Department										
No.	Description	2009	2010	2011	2012	2013					
1	Job applications.	203476	218884	264303	289715	320128					
2	Number of hired persons.	10666	8965	10670	10104	10106					
3	Decisions of the central committee.	2134	2062	1525	3000	2800					
4	Number of schoolarships.	901	871	603	625	700					
5	Number of training courses of the public sector.	66	57	71	105	110					
6	Number of legal consultations on which opinion was expressed.	293	246	252	500	600					

Overall Summary of Expenditures for Chapter 0601- Civil Service Bureau for the years 2011 - 2015

(In JDs)

		Actual	Estimate	Re_Estimate	Estimate	Indi	cative
	Description	2011	2012	2012	2013	2014	2015
Group		Current E	xpenditures		•	•	
2111	Salaries, Wages and allowances	1,174,272	1,544,000	1,544,000	1,750,000	1,813,000	1,860,000
2121	Social Security Contributions	80,299	101,000	101,000	113,000	117,000	120,000
2211	Use of Goods and Services	204,452	283,500	230,500	259,000	262,000	265,000
2821	Other current expenses	28,196	26,500	24,500	30,000	30,000	30,000
	Total current expenditures	1,487,219	1,955,000	1,900,000	2,152,000	2,222,000	2,275,000
		Capital E	xpenditures			•	
2211	Use of Goods and Services	568,445	449,000	377,000	697,500	323,000	323,000
2822	Other Capital expenditures	18,046	4,000	4,000	1,500	1,500	1,500
3111	Buildings and Constructions	0	714,000	588,000	0	0	0
3112	Machinery and Equipment	126,135	55,150	20,000	157,000	31,500	31,500
3113	Other Fixed Assets	180,000	35,000	35,000	0	0	0
	Total capital expenditures	892,626	1,257,150	1,024,000	856,000	356,000	356,000
	Treasury	892,626	1,257,150	1,024,000	856,000	356,000	356,000
	Total current and capital expenditures	2,379,845	3,212,150	2,924,000	3,008,000	2,578,000	2,631,000

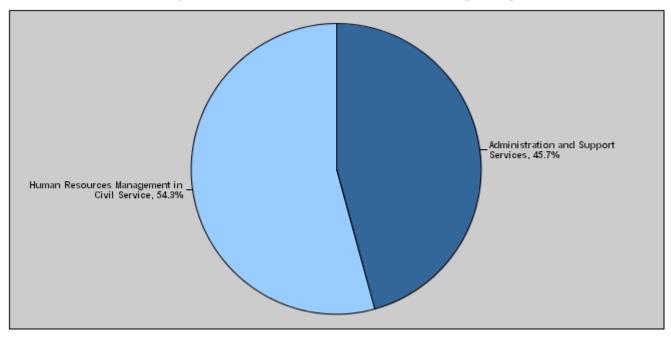


Budget of Chapter 0601 - Civil Service Bureau For the Year 2013 Distributed According to Program

(InJDs)

Prog.	Description	Current Expenditures	Capital Expenditure	Total Expenditure
0901	Administration and Support Services	1,250,000	124,000	1,374,000
0905	Human Resources Management in Civil Service	902,000	732,000	1,634,000
	Total	2,152,000	856,000	3,008,000

Total Expenditurers for the Year 2013 Distributed According to Program



Estimated Allocations For Females distributed according to Programs for the Years 2011 - 2015

	Program	2011	2012	2013	2014	2015
0901	Administration and Support Services	308437	543885	419070	444080	453840
0905	Human Resources Management in Civil Service	412655	342087	498370	342210	348615
	Total	721092	885972	917440	786290	802455

0901 Administration and Support Services Program

Objective of the program:

To meet the requirements of the Bureau such as different equipment and to manage internet subscriptions, software, furniture, public maintenance and stationery.

The strategic objective related to the program:

Developing the level of services provided by the Bureau and enhancing its community role and participatory with civil society institutions in human resources management on the national level.

Directorates associated with the program :

1- Administrative and Financial Affairs. 2-HR. 3-Internal Control. 4-E-Government 5-Legal Issues. 6-Internal Follow-up Unit 7-Media and Foreign Communication

Services provided by the program :

- 1- Preserve the safety of public facilities of bureau.
- 2- Ensure the bureau with furniture, equipment, software and stationery.3- Connecting with E-government programs and improve services provided through the E-portal.

Staff working in the program:

The program is implemented through a functional staff in 2012 estimated with (132) staff, including (95) males and (37) females.

	Performance Measurement Indicators for program											
Performance Measurement Indicator			Value	Actual value	Target Value	First Self Evalution		Target				
		Year		2011	2012	2012	2013	2014	2015			
1	Satisfaction Degree of Bureau's clients.	2007	%90	%80	%90	%84	%87	%89	%90			
2	Percentage of Bureau's employees who joined training programs of the total Bureau's staff.	2007	%65	%50	%90	%70	%75	%80	%85			
3	Number of e-library website visitors from inside and outside the Bureau.	2010	0	1500000	1500000	3000000	3500000	4000000	4500000			
4	Percentage of specializations on which e-competitive exams system will be applied.	2010	%60	%50	%60	%45	%50	%55	%60			

Appropriations OF Administration and Support Services Program as Per Activities and Projects.

(In JDs)

Actual Estimate Re_Estimate Estimate Indicative **Activities and Projects** 2012 2014 2011 2012 2013 2015 1,097,500 1,051,500 1,250,000 1,298,000 1,330,000 Current Expenditures 699,927 601 Administrative and Support Service 699,927 1,097,500 1,051,500 1,250,000 1,298,000 1,330,000 Capital Expenditures 318,018 884,500 743,500 124,000 158,000 158,000 001 Administration Project 318,018 170,500 155,500 124,000 158,000 158,000 588,000 003 Constructing the building of the Civi 714,000 Program / Treasury 318,018 884,500 743,500 124,000 158,000 158,000 Total Program 1,017,945 1,982,000 1,795,000 1,374,000 1,456,000 1,488,000

0905 Human Resources Management in Civil Service Program

Objective of the program :

To enhance the role of the Bureau as a national center for all aspects related to the affairs of civil service.

The strategic objective related to the program:

To plan, manage, and develop the human resources and to enhance the role of the Bureau as a national center for all aspects related to the civil service affairs.

Directorates associated with the program:

- 1- IT directorate.
- 2- Human resources directorate.
- 3- Employment directorate.4-Courses and Scholarships. 5- Institutional Performance Development. 6-Foreign Follow-up Unit . 7-Planning and Support Unit. 8- Competitive Exam Unit.

Services provided by the program:

- 1- Develop and qualify the personnel of human resources units in the departments.
- 2- Manage and mainain the e-data base for all civil service files.
- 3- Provide indicators to assist in drawing up policies related to human resources.
- 4- Tackle the imbalances in civil service staff salaries.
- 5- Evaluate the real situation of human resources units organizationally, administratively and vocationally.
- 6- Study the real situation of human resources in a number of ministries.

Staff working in the program :

The program is implemented through a functional staff in 2012 estimated with (139) staff, including (105) males and (34) females.

	Performance Measurement Indicators for program											
	Performance Measurement Indicator	Base	Value	Actual value	Target Value	First Self Evalution		Target				
		Year		2011	2012	2012	2013	2014	2015			
1	Number of the civil service departments connected with the Bureau's information system.	2007	2	2	25	25	30	35	40			
2	Percentage of the functional description cards, prepared electronically of the total cards.	2007	%40	%40	%40	%60	%70	%75	%80			
3	Level of accuracy and credibility of civil status central data.	2007	%90	%80	%99	%80	%82	%85	%88			
4	Percenatge of departments which update their data in the employee information e-card	2008	%50	%50	%55	%50	%50	%60	%70			
5	Percentage of departmetns which fill up the performance evaluation records and forms	2008	%85	%85	%90	%90	%92	%95	%99			

	Appropriations OF Human Resources Management in Civil Service Program as Per Activities and Projects. (In JDs)											
		Actual	Estimate	Re_Estimate	Estimate	Indic	cative					
	Activities and Projects	2011	2012	2012	2013	2014	2015					
Current E	xpenditures	787,292	857,500	848,500	902,000	924,000	945,000					
601	Personnel Affairs and Public Job Ad	787,292	857,500	848,500	902,000	924,000	945,000					
Capital Ex	penditures	574,608	372,650	280,500	732,000	198,000	198,000					
002	Completing the human resources inf	369,446	183,000	128,000	308,000	68,000	68,000					
004	Ideal Employee Award	18,637	16,000	15,000	9,500	15,500	15,500					
007	Implementing the second phase of h	14,721	4,000	4,000	5,000	4,000	4,000					
800	Developing personnel evaluation sys	5,003	3,000	3,000	2,000	2,000	2,000					
009	Technical support for the departmen	12,185	11,000	10,000	2,500	2,500	2,500					
010	Computerized Job planning system	4,136	1,000	1,000	0	0	0					
012	Establish savings funds for civil serv	400	0	0	0	0	0					
013	Develop the system and mechnisms	0	8,000	8,000	2,000	2,000	2,000					
014	Prepare a study and implement prac	2,000	0	0	0	0	0					
015	Develop attraction, recruitment and	57,591	33,500	33,500	0	0	0					
016	Develop delegation and training poli	1,000	2,000	2,000	3,000	2,500	2,500					
017	Connecting among education course	1,772	2,000	2,000	0	0	0					
019	E- services and Automation	87,717	109,150	74,000	400,000	101,500	101,500					
	Program / Treasury	574,608	372,650	280,500	732,000	198,000	198,000					
	Total Program	1,361,900	1,230,150	1,129,000	1,634,000	1,122,000	1,143,000					

Chapter :0601 Civil Service Bureau

Vision

Pioneering and excellency in HR management and general job in the civil service bodies as well as efficiency, integrity and fairness in providing service for citizen and society.

Mission

Organizing the public job affairs and developing it in its human, procedural and legal dimensions, managing the HR in civil service through enhancing institutionalism and cooperation among partners and concerned departments, using the Information system, capcity building and knowledge management and accumulation in the civil service, enhancing the methodology of initiative, excellence and innovation, supervising the good application of legislations regulating the public job, and establishing the principles of equality, fairness and transparency.

Legal Framework: Civil Service Regulation No. (30) for the year 2007.

Strategic Plan:

Preparation Year :2010 Period Covered By The Plan :2010-2013

Strategic Objectives / Performance Indicators											
Strategic			Base	Value	Actual Targe		Initial				
Objectives		Performance Measurement			Value	Value	Internal Evaluation		Target	rget	
Description		Indicators	Year	Value	2011	2012	2012	2013	2014	2015	
Developing the level of services provided by the Bureau and enhancing its	1	Percentage of employment applicants notification through mobile and ground telephones of total employment applicants.	2007	%80	%80	%98	%98	%99	%99	%99	
social role and partnership with civil society organizations in human resources management on the national level.	2	Number of employment applicants that their applications were marketed inside and outside the Kingdom.	2007	150	150	800	930	950	970	1000	
2 - Planning, managing and developing human resources, as well as enhancing the	1	Percentage of departments subject to civil service system which applies a computerized HR system of total governmental departments.	2007	%50	%50	%85	%65	%70	%80	%90	
Bureau's role as a national center for all aspects related to civil service field.	2	Percentage of departments which liasion between payroll system and human HR of total governmental departments.	2011	-	-	%15	%15	%20	%25	%30	

Programs / Performance Indicators

			Base	Value	Actual	Target	Initial			
Goal	Programs	Descreption of Performance	Base		Value	Value	Internal		Target	
		Indicators	Year	Value	2011	2012	2012	2013	2013 2014 20	
1	0901 Administration and Support Services	Satisfaction Degree of Bureau's clients.	2007	%90	%80	%90	%84	%87	%89	%90
	Саррын сыныс	Percentage of Bureau's employees who joined training programs of the total Bureau's staff.	2007	%65	%50	%90	%70	%75	%80	%85
		3 Number of e-library website visitors from inside and outside the Bureau.	2010	0	1500000	1500000	3000000	3500000	4000000	4500000
		4 Percentage of specializations on which e-competitive exams system will be applied.	2010	%60	%50	%60	%45	%50	%55	%60
2	0905 Human Resources Management in Civil Service	Number of the civil service departments connected with the Bureau's information system.	2007	2	2	25	25	30	35	40
	Service	Percentage of the functional description cards, prepared electronically of the total cards.	2007	%40	%40	%40	%60	%70	%75	%80
		3 Level of accuracy and credibility of civil status central data.	2007	%90	%80	%99	%80	%82	%85	%88
		Percenatge of departments which update their data in the employee information e-card	2008	%50	%50	%55	%50	%50	%60	%70
		5 Percentage of departmetns which fill up the performance evaluation records and forms	2008	%85	%85	%90	%90	%92	%95	%99

Prog	rams	Appropriations								
				Actual Estemated Re-stemated Estemated Indecative In						
Goal		Programs		2011	2012	2012	2013	2014	2015	
		Administration and Support	Current	699927	1097500	1051500	1250000	1298000	1330000	
1	0901	Services	Capital	318018	884500	743500	124000	158000	158000	
			Total	1017945	1982000	1795000	1374000	1456000	1488000	
		Human Resources Management in	Current	787292	857500	848500	902000	924000	945000	
2	0905	Civil Service	Capital	574608	372650	280500	732000	198000	198000	
			Total	1361900	1230150	1129000	1634000	1122000	1143000	
			Total of Current	1487219	1955000	1900000	2152000	2222000	2275000	
			Total of Capital	892626	1257150	1024000	856000	356000	356000	
			Total of Chapter	2379845	3212150	2924000	3008000	2578000	2631000	

Current Activities Appropriations											
			Actual	Estemated	Re-stemated	Estemated	Indecative	Indecative			
Prog.		Projects	2011	2012	2012	2013	2014	2015			
0901	601	Administrative and Support Services	699927	1097500	1051500	1250000	1298000	1330000			
		Total of Program	699927	1097500	1051500	1250000	1298000	1330000			
0905	601	Personnel Affairs and Public Job Administration	787292	857500	848500	902000	924000	945000			
		Total of Program	787292	857500	848500	902000	924000	945000			
		Total	1487219	1955000	1900000	2152000	2222000	2275000			

Capita	l Proj	ects Appropriations						
			Actual	Estemated	Re-stemated	Estemated	Indecative	Indecative
Prog.		Projects	2011	2012	2012	2013	2014	2015
0901	001	Administration Project	318018	170500	155500	124000	158000	158000
	003	Constructing the building of the Civil Service Bureau	0	714000	588000	0	0	0
		Total of Program	318018	884500	743500	124000	158000	158000
0905	002	Completing the human resources information system/stage 2	369446	183000	128000	308000	68000	68000
	004	Ideal Employee Award	18637	16000	15000	9500	15500	15500
	007	Implementing the second phase of human resources reality study	14721	4000	4000	5000	4000	4000
	800	Developing personnel evaluation system in the civil service	5003	3000	3000	2000	2000	2000
	009	Technical support for the departments in using Information Systems	12185	11000	10000	2500	2500	2500
	010	Computerized Job planning system	4136	1000	1000	0	0	0
	012	Establish savings funds for civil service personnel	400	0	0	0	0	0
	013	Develop the system and mechnisms of marketing job applications in the	0	8000	8000	2000	2000	2000
	014	Prepare a study and implement practical program to reduce the burder	2000	0	0	0	0	0
	015	Develop attraction, recruitment and control mechnisms and policies in	57591	33500	33500	0	0	0
	016	Develop delegation and training policies and link with job track	1000	2000	2000	3000	2500	2500
	017	Connecting among education courses and jobs occupancy conditions	1772	2000	2000	0	0	0
	019	E- services and Automation	87717	109150	74000	400000	101500	101500
		Total of Program	574608	372650	280500	732000	198000	198000
		Total	892626	1257150	1024000	856000	356000	356000

Overall Summary of Current Expenditures for the years 2011 - 2015

(In JDs)

Chapter: 0601 Civil Service Bureau

Chap								(IN JUS
Group	Item	2000p	Actual 2011	Estimated 2012	Re-stimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
21		Compensations of Employees						
2111		Salaries, Wages and allowances						
	101	Classified Employees' Salaries	82949	129000	129000	125000	129500	132000
	102	Permanent Unclassified Employees' Salaries	209578	422000	422000	450000	464000	478000
	103	Contract Employees' Salaries	35910	86500	86500	48000	50000	52000
	105	Personal Cost of Living Allowance	451356	367500	367500	380000	392000	404000
	106	Family Allowance	25111	28000	28000	35000	37000	39000
	107	Basic Allowance	79666	0	0	0	0	0
	110	Overtime Allowance	0	20000	20000	25000	30000	30000
	111	Additional Allowance	29793	217000	217000	242000	261000	271000
	112	Other Allowances	1140	0	0	0	0	0
	113	Transportation Allowance	42368	46000	46000	50000	52500	55000
	114	Transport Allowance	31540	36000	36000	45000	47000	49000
	116	Employees' bonuses	184861	192000	192000	350000	350000	350000
		Total	1174272	1544000	1544000	1750000	1813000	1860000
2121		Social Security Contributions						
	301	Social Security	80299	101000	101000	113000	117000	120000
	<u> </u>	Total	80299	101000	101000	113000	117000	120000
22		Use of Goods and Services						
2211		Use of Goods and Services						
	201	Rents	77054	0	0	0	0	0
	202	Telecommunications Services	7385	19000	16000	15000	15500	16000
	203	Water	1698	7500	4500	5000	5500	5500
	204	Electricity	10000	56500	51500	60000	61000	62000
	205	Fuels	9269	34000	29500	31000	33500	34000
	206	Maintenance of Machines, furniture and acce	19481	28000	21000	20000	16000	16000
	207	Maintenance of Vehicles, Heavy Duty Machin	7481	7000	5000	10000	10000	10000
	208	Repair and maintenance of buildings and acc	1802	6000	5000	11000	10500	9000
	209	Office Supplies	16624	23800	18800	20000	21000	21000
	210	Raw materials (Medicines, Clothes, Food, Fi	16418	11500	10500	10000	10000	10000
	211	Cleaning Services and supplies (including c	14738	43000	27000	30000	30000	31000
	212	Insurance	2273	5700	5000	4000	4500	5000
	213	Official Travel Missions	4293	12500	11700	13000	14000	14500
	214	Other goods and services expenses	15936	29000	25000	30000	30500	31000
		Total	204452	283500	230500	259000	262000	265000
28		Other expenditures						
2821		Other current expenses						
	303	Scientific Scholarships and Training Course	13221	11000	10000	15000	15000	15000
	305	Non-Employees' Bonuses	14975	15500	14500	15000	15000	15000
		Total	28196	26500	24500	30000	30000	30000
		Total of Chapter	1487219	1955000	1900000	2152000	2222000	2275000
		Total of Onapter						

Current Expenditures According to Program and Activities For The Years 2011 - 2015 Chapter: 0601 - Civil Service Bureau (In J

(In JDs)

Receiption Compensation and Support Services	(เม วบร
Second Item Description Actual 2011 Estimated 2012 2012 2013 2014 2012 2013 2014 2012 2013 2014 2014 2012 2013 2014 2015 2014 2014 2015 2014 2014 2015 2014 2015 2014 2015 2014 2015	
Total tem	
2111 Salaries, Wages and allowances	
101 Classified Employees' Salaries 31240 79000 79000 80000 83500 102 Permanent Unclassified Employees' Salaries 81168 294000 294000 300000 309000 105 Personal Cost of Living Allowance 171410 207500 207500 230000 237000 105 Personal Cost of Living Allowance 171410 207500 207500 230000 237000 106 Family Allowance 32673 0	
101 Classified Employees' Salaries 31240 79000 79000 80000 83500 102 Permanent Unclassified Employees' Salaries 81168158 294000 294000 300000 309000 105 Personal Cost of Living Allowance 171410 207500 207500 230000 237000 105 Personal Cost of Living Allowance 171410 207500 207500 230000 237000 106 Family Allowance 10267 14000 14000 21000 22000 107 Basic Allowance 0 20000 20000 25000 30000 110 0 0 0 0 0 0 0	
102 Permanent Unclassified Employees' Salarie88158 294000 294000 300000 309000 103 Contract Employees' Salaries 11000 41000 41000 28000 29000 207500 230000 237000 207500 237000 237000 207500 237000 237000 207500 237000 207500 237000 207500 237000 2075	85000
103	318000
106	30000
107 Basic Allowance 32673 0 0 0 0 0 0 110 Overtime Allowance 0 20000 25000 30000 111 Additional Allowance 12872 54500 54500 152000 168000 112 Other Allowance 1140 0 0 0 0 0 0 0 0 0	244000
107 Basic Allowance 32673 0 0 0 0 0 0 110 Overtime Allowance 0 0 20000 20000 20000 30000 30000 1110 Additional Allowance 12872 54500 54500 152000 168000 112 Other Allowance 1140 0 0 0 0 0 0 0 0 0	23000
110 Overtime Allowance 0 20000 20000 25000 30000 111 Additional Allowance 12872 54500 54500 152000 168000 112 Other Allowances 1140 0 0 0 0 0 0 0 0 0	0
111 Additional Allowance 12872 54500 54500 152000 168000 112 Other Allowances 1140 D D D D D D D D D	30000
112	176000
113 Transportation Allowance 18375 15000 15000 20000 20500 114 Transport Allowance 12098 14000 14000 20000 21000 100000 116 Employees' bonuses 75000 70000 70000 10000 100000 10000 10000 10000	0
114 Transport Allowance 12098 14000 14000 20000 21000 1100 116 Employees' bonuses 75000 70000 70000 70000 10000 100000 10000 10000 10000 10000 10000 10000 10000 10000 10000 10000 10000 1	21000
Total Employees' bonuses	22000
Total 464233 809000 809000 976000 1020000	100000
2121	1049000
301 Social Security 32855 34400 34400 36000 38000 38000	
Total 32855 34400 34400 36000 38000 38000 22 Use of Goods and Services	39000
22	39000
2211 Use of Goods and Services	33000
201 Rents 77054 0 0 0 0 0 0	
202 Telecommunications Services 6469 11000 9000 11000 11500	0
203 Water	11500
204 Electricity 10000 56500 51500 60000 61000 205 Fuels 7000 22000 18500 22000 24000 206 Maintenance of Machines, furniture and acc 4534 20000 16000 14000 10000 207 Maintenance of Vehicles, Heavy Duty Mach 7481 7000 5000 10000 10000 208 Repair and maintenance of buildings and at 802 6000 5000 11000 10500 209 Office Supplies 15633 17800 13800 14000 15000 210 Raw materials (Medicines, Clothes, Food, F16418 11500 10500 10000 10000 211 Cleaning Services and supplies (including 14738 43000 27000 30000 30000 212 Insurance 2273 5700 5000 4000 4500 213 Official Travel Missions 3995 9100 8300 9000 9500 214 Other goods and services expenses 9991 21000 18000 21000 21500 28 Other expenditures	5500
205 Fuels 7000 22000 18500 22000 24000	62000
206 Maintenance of Machines, furniture and acc 4534 20000 16000 14000 10000 207 Maintenance of Vehicles, Heavy Duty Mach 7481 7000 5000 10000 10000 10000 208 Repair and maintenance of buildings and act 802 6000 5000 11000 10500 209 Office Supplies 15633 17800 13800 14000 15000 210 Raw materials (Medicines, Clothes, Food, F16418 11500 10500 10000 10000 211 Cleaning Services and supplies (including 14738 43000 27000 30000 30000 212 Insurance 2273 5700 5000 4000 4500 213 Official Travel Missions 3995 9100 8300 9000 9500 214 Other goods and services expenses 9991 21000 18000 21000 21500 223000 28	24000
207 Maintenance of Vehicles, Heavy Duty Machi7481 7000 5000 10000 10000 10000 208 Repair and maintenance of buildings and at 802 6000 5000 11000 10500 209 Office Supplies 15633 17800 13800 14000 15000 210 Raw materials (Medicines, Clothes, Food, F16418 11500 10500 10000 10000 211 Cleaning Services and supplies (including 14738 43000 27000 30000 30000 212 Insurance 2273 5700 5000 4000 4500 213 Official Travel Missions 3995 9100 8300 9000 9500 214 Other goods and services expenses 9991 21000 18000 21000 21500 223000 28	10000
208 Repair and maintenance of buildings and at 1802 6000 5000 11000 10500	10000
209 Office Supplies	9000
210 Raw materials (Medicines, Clothes, Food, F16418 11500 10500 10000 10000 10000 211 Cleaning Services and supplies (including 14738 43000 27000 30000 30000 30000 212 Insurance 2273 5700 5000 4000 4500 213 Official Travel Missions 3995 9100 8300 9000 9500 214 Other goods and services expenses 9991 21000 18000 21000 21500 223000 28	15000
211 Cleaning Services and supplies (including 14738 43000 27000 30000 30000 30000 212 Insurance 2273 5700 5000 4000 4500 213 Official Travel Missions 3995 9100 8300 9000 9500 214 Other goods and services expenses 9991 21000 18000 21000 21500 225000 225000 28	10000
212 Insurance 2273 5700 5000 4000 4500	31000
213 Official Travel Missions 3995 9100 8300 9000 9500 214 Other goods and services expenses 9991 21000 18000 21000 21500 Total 189086 238100 192100 221000 223000 28	5000
214 Other goods and services expenses 9991 21000 18000 21000 21500	10000
Total 189086 238100 192100 221000 223000	22000
28 Other expenditures	225000
2821 Other current expenses 8000 8000 10000 10000 305 Non-Employees' Bonuses 5985 8000 8000 7000 7000 Total 13753 16000 16000 17000 17000 Total of Activity 699927 1097500 1051500 1250000 1298000	22300
303 Scientific Scholarships and Training Course 7768 8000 8000 10000 10000 10000 305 Non-Employees' Bonuses 5985 8000 8000 7000 7000 Total 13753 16000 16000 17000 17000 17000 1298000 129	
305 Non-Employees' Bonuses 5985 8000 8000 7000 7000 Total of Activity 13753 16000 16000 17000 17000 Total of Activity 699927 1097500 1051500 1250000 1298000	10000
Total 13753 16000 16000 17000 17000 Total of Activity 699927 1097500 1051500 1250000 1298000	7000
Total of Activity 699927 1097500 1051500 1250000 1298000	17000
,	
Total of Program 699927 1097500 1051500 1250000 1298000	1330000
	1330000

Current Expenditures According to Program and Activities For The Years 2011 - 2015

Chapter: 0601 - Civil Service Bureau (In J (In JDs)

-		Civil Cervice Bureau						(ווו שבי
Progra	am :	0905 - Human Resources Manage						
Activi	ty :	601 - Personnel Affairs and F	Public Job A	dministratio	n			
	_	Description	Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
Group	Item		2011	2012	2012	2013	2014	2015
21		Compensations of Employees						
2111		Salaries, Wages and allowances						
	101	Classified Employees' Salaries	51709	50000	50000	45000	46000	47000
	102	Permanent Unclassified Employees' Salari	ie121420	128000	128000	150000	155000	160000
	103	Contract Employees' Salaries	24910	45500	45500	20000	21000	22000
	105	Personal Cost of Living Allowance	279946	160000	160000	150000	155000	160000
	106	Family Allowance	14844	14000	14000	14000	15000	16000
	107	Basic Allowance	46993	0	0	0	0	0
	111	Additional Allowance	16921	162500	162500	90000	93000	95000
	113	Transportation Allowance	23993	31000	31000	30000	32000	34000
	114	Transport Allowance	19442	22000	22000	25000	26000	27000
	116	Employees' bonuses	109861	122000	122000	250000	250000	250000
		Total	710039	735000	735000	774000	793000	811000
2121		Social Security Contributions						
	301	Social Security	47444	66600	66600	77000	79000	81000
		Total	47444	66600	66600	77000	79000	81000
22		Use of Goods and Services						
2211		Use of Goods and Services						
	202	Telecommunications Services	916	8000	7000	4000	4000	4500
	205	Fuels	2269	12000	11000	9000	9500	10000
	206	Maintenance of Machines, furniture and ac	c4947	8000	5000	6000	6000	6000
	209	Office Supplies	991	6000	5000	6000	6000	6000
	213	Official Travel Missions	298	3400	3400	4000	4500	4500
	214	Other goods and services expenses	5945	8000	7000	9000	9000	9000
		Total	15366	45400	38400	38000	39000	40000
28		Other expenditures						
2821		Other current expenses						
	303	Scientific Scholarships and Training Cours		3000	2000		5000	5000
	305	Non-Employees' Bonuses	8990	7500	6500	8000	8000	8000
		Total	14443	10500	8500	13000	13000	13000
		Total of Activity	787292	857500	848500	902000	924000	945000
		Total of Program	787292	857500	848500	902000	924000	945000
		Total of Chapter	1487219	1955000	1900000	2152000	2222000	2275000

Overall Summary of Capital Expenditures For The Years 2011 - 2015

Second Item Description Actual 2011 Estimated 2012 Estimated 2013		(111 023
Use of Goods and Services Use of Goods and Services	Indicative 2014	Indicative 2015
2211 Use of Goods and Services		
512 Operating and maintenance Expenses 568445 449000 377000 697500		
Total 568445		
28	323000	323000
2822 Other Capital expenditures	323000	323000
Total 18046 4000 4000 1500		
Total 18046 4000 4000 1500 Fixed Assets 31 Non-financial Assets 311 Buildings and Constructions 508 Works and Constructions Total 0 714000 588000 0 3112 Machinery and Equipment 505 Equipments, Machines and Apparatus 126135 55150 20000 157000 Total 126135 55150 20000 157000 3113 Other Fixed Assets		
Fixed Assets	1500	1500
Non-financial Assets	1500	1500
Suildings and Constructions Suil		
508 Works and Constructions 0 714000 588000 0		
Total 0 714000 588000 0 3112 Machinery and Equipment 505 Equipments, Machines and Apparatus 126135 55150 20000 157000 Total 126135 55150 20000 157000 3113 Other Fixed Assets		
Machinery and Equipment	0	0
505 Equipments, Machines and Apparatus 126135 55150 20000 157000	0	0
Total 126135 55150 20000 157000 3113 Other Fixed Assets		
3113 Other Fixed Assets	31500	31500
	31500	31500
511 Equipping and furnishing 180000 35000 0		
	0	0
Total 180000 35000 0	0	0
Total of Chapter 892626 1257150 1024000 856000	356000	356000

Capital Expenditures According to Program and Projects For the years 2011 - 2015

Pro	ogran	n 0901 Administration and Support	Services					
Pr	oject	001 Administration Project						
Fund	Sourc	ce102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	002	Telephone, fax and mail	48611	35000	33000	30000	40000	40000
	003	Water	1124	2000	2000	2000	2000	2000
	004	Electricity	20000	60500	57500	20000	30000	30000
	005	Fuels	7841	5000	5000	5000	7000	7000
	006	Apparatus, machines and equipments maintenance	4996	2000	2000	2000	2000	2000
	011	Capacity building expenses	14996	15000	10000	10000	8000	8000
	013	Services Contracts	0	0	0	30000	30000	30000
	015	Operating systems and software	4745	2000	2000	5000	9000	4000
	017	Promotion, advertising and PR	10709	6000	1000	2000	2000	2000
	999	n.e.c	9997	3000	3000	3000	13000	18000
		Total of Item	123019	130500	115500	109000	143000	143000
31		Non-financial Assets						
3112		Machinery and Equipment						
	505	Equipments, Machines and Apparatus						
	003	Office apparatus and equipment	14999	5000	5000	15000	15000	15000
		Total of Item	14999	5000	5000	15000	15000	15000
3113		Other Fixed Assets						
	511	Equipping and furnishing						
	006	Buildings and Facilities Furnishing and Equipping	180000	35000	35000	0	0	O
		Total of Item	180000	35000	35000	0	0	0
		Total of Project / Treasury	318018	170500	155500	124000	158000	158000
Pr	oject	003 Constructing the building of the	e Civil Ser	vice Bureau	ı			
		ce102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
31		Non-financial Assets						
3111		Buildings and Constructions						
	508	Works and Constructions						
	013	Miscellaneous Buildings Construction	0	714000	588000	0	0	o
		Total of Item	0	714000	588000	0	0	0
		Total of Project / Treasury	0	714000	588000	0	0	0
		Total of Program	318018	884500	743500	124000	158000	158000

Capital Expenditures According to Program and Projects For the years 2011 - 2015

								()
Pro	ogram	0905 Human Resources Manage	ment in Ci	vil Service				
Pr	oject	002 Completing the human resou	rces inform	ation syster	n/stage 2			
Fund	Sourc	e102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	800	Training expenses	6231	4000	2000	0	0	0
	015	Operating systems and software	233300	70000	50000	125000	25000	25000
	035	Technical and administrative support	69915	109000	76000	122000	35000	35000
		Total of Item	309446	183000	128000	247000	60000	60000
28		Other expenditures						
2822		Other Capital expenditures						
	504	Studies, Researches and Consultations						
	014	Studies and Researches and Designs	0	0	0	1000	1000	1000
		Total of Item	0	0	D	1000	1000	1000
31		Non-financial Assets						
3112		Machinery and Equipment						
	505	Equipments, Machines and Apparatus						
	001	Computers and accessories	60000	0	0	60000	7000	7000
		Total of Item	60000	0	0	60000	7000	7000
		Total of Project / Treasury	369446	183000	128000	308000	68000	68000
Pr	oject	004 Ideal Employee Award						
		e102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	011	Capacity building expenses	12000	10000	9000	4000	10000	10000
	032	Conventions Celebrations and Workshops	1320	1000	1000	2000	2000	2000
	035	Technical and administrative support	2500	3000	3000	2000	2000	2000
	037	Issuing documents	2817	2000	2000	1500	1500	1500
		Total of Item	18637	16000	15000	9500	15500	15500
		Total of Project / Treasury	18637	16000	15000	9500	15500	15500
1		•						

Pro	ogram	0905 Human Resources Manager	ment in Ci	vil Service				
Pr	roject	007 Implementing the second pha	se of huma	n resources	s reality stu	dy		
Fund	Sourc	e102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated	Estimated 2013	Indicative 2014	Indicative 2015
22	iteiii	Use of Goods and Services	2011	2012	2012	2013	2014	2015
2211		Use of Goods and Services						
2211	512	Operating and maintenance Expenses						
	008	Training expenses	0	0	D	500	500	500
	017	Promotion, advertising and PR	0	1000	1000	0	0	0
	032	Conventions Celebrations and Workshops	4722	1000	1000	500	500	500
	035	Technical and administrative support	4999	2000	2000	1000	1000	1000
	037	Issuing documents	0	0	0	1000	1000	1000
		Total of Item	9721	4000	4000	3000	3000	3000
28		Other expenditures						
2822		Other Capital expenditures						
	504	Studies, Researches and Consultations						
	014	Studies and Researches and Designs	5000	0	0	0	0	0
		Total of Item	5000	0	0	0	0	0
31		Non-financial Assets						
3112		Machinery and Equipment						
J112	505	Equipments, Machines and Apparatus						
	001	Computers and accessories	0	0	0	2000	1000	1000
		Total of Item	0	0	0	2000	1000	1000
		Total of Project / Treasury	14721	4000	4000	5000	4000	4000
		<u> </u>					1000	1000
	roject		ion system	in the civil	Service			
Fund	Sourc	e102001 Capital (Treasury)						
		Description	Actual			Estimated		Indicative
Group	item		2011	2012	2012	2013	2014	2015
22		Use of Goods and Services						
2211	512	Use of Goods and Services Operating and maintenance Expenses						
	008	<u> </u>	700	4000	1000	E00	E00	E00
	035	Training expenses	720	1000	1000	500	500	500
		Technical and administrative support	0	1000	1000	500	500	500
	037	Issuing documents	0	•	0			1000
		Total of Item	720	2000	2000	2000	2000	2000
28		Other expenditures						
2822	504	Other Capital expenditures						
	504	Studies, Researches and Consultations		4005	4000	<u></u>		<u></u>
1	014	Studies and Researches and Designs	0	1000	1000	0	0	U
	999	n.e.c	4283	0	U	0	U	U
		Total of Item	4283	1000	1000	0	0	D
		Total of Project / Treasury	5003	3000	3000	2000	2000	2000
Pr	roject	009 Technical support for the dep	artments in	using Infor	mation Sys	stems		
Fund	Sourc	e102001 Capital (Treasury)						
		Description	Actual	Estimated	Re-Estimated	Estimated	Indicative	Indicative
Group	item	·	2011	2012	2012	2013	2014	2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	800	Training expenses	235	0	0	0	0	0
	015	Operating systems and software	0	0	þ	1000	1000	1000
1	035							
	033	Technical and administrative support	11950	11000	10000	1500	1500	1500
	033	Technical and administrative support Total of Item	11950 12185	11000 11000	10000 10000			1500 2500
	033	• • • • • • • • • • • • • • • • • • • •				2500	2500	

	•		II Service Bureau						(IN JUS)
Pro	ogram	0905 Hur	nan Resources Manager	nent in Civ	vil Service				
Pr	oject	010 Co	mputerized Job planning sy	/stem					
Fund :	Sourc	e102001	Capital (Treasury)						
Group	item		Description	Actual 2011	Estimated 2012	Re-Estimated	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods	and Services						
2211		Use of Goods	and Services						
	512	Operating and	maintenance Expenses						
	013	Services Contra	acts	3000	0	0	0	0	0
			Total of Item	3000	0	0	0	0	0
31		Non-financial	Assets						
3112		Machinery an							
	505		achines and Apparatus						
	001	Computers and	l accessories	1136	1000	1000	0	0	0
			Total of Item	1136	1000	1000	0	0	0
			Total of Project / Treasury	4136	1000	1000	0	0	0
D-	oject	_	ablish savings funds for ci						
		e102001		THE SCHOOL	pordonner				
runa .	Sourc	e102001	Capital (Treasury)		I =	D. E. C	I =		T
Group	item		Description	Actual 2011	Estimated 2012	2012	Estimated 2013	Indicative 2014	Indicative 2015
22			and Services						
2211			and Services						
	512		maintenance Expenses						
	035	Technical and a	administrative support	400	0	0	0	0	0
			Total of Item	400	0	D	0	o	p
		•	Total of Project / Treasury	400	0	D	0	0	0
Pr	oject	013 Dev	velop the system and mech	nisms of m	arketing jol	b application	ns in the p	rivate secto	or
		e102001	Capital (Treasury)						
Group	item		Description	Actual 2011	Estimated 2012	Re-Estimated	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods	and Services						
2211		Use of Goods	and Services						
	512	Operating and	maintenance Expenses						
	015	Operating syste	ems and software	0	4000	4000	1000	1000	1000
	035		administrative support	0		4000	1000		1000
			Total of Item	0		8000	2000	2000	2000
		•	Total of Project / Treasury	0		8000		2000	2000
D.	oject		epare a study and implemen						
		e102001		it practical	p. ogram to	. Sudde tile	Duruen Or	Calaries III	
rund	Sourc	E102001	Capital (Treasury)		Factor	Do Entire etc.	E-4.	In all and	landi di
Group	item		Description	Actual 2011	Estimated 2012	2012	Estimated 2013	Indicative 2014	Indicative 2015
28		Other expend							
2822			expenditures						
	504		rches and Consultations						
	014	Studies and Re	searches and Designs	2000	0	0	0	0	0
			Total of Item	2000	0	D	0	0	0
			Total of Project / Treasury	2000	0	D	0	0	0

		0905 Human Resources Manage						
	oject		nt and cont	rol mechnis	ms and po	licies in civ	il service d	epartments
Fund S	Sourc	e102001 Capital (Treasury)		1	1			
Group	item	Description	Actual 2011	Estimated 2012	2012	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	800	Training expenses	4787	1000	1000	0	0	0
	032	Conventions Celebrations and Workshops	39419	29500	29500	0	0	0
	035	Technical and administrative support	3497	1000	1000	0	0	0
	037	Issuing documents	3125	1000	1000	0	0	0
		Total of Item	50828	32500	32500	0	0	0
28		Other expenditures						
2822		Other Capital expenditures						
	504	Studies, Researches and Consultations						
	036	Different studies	6763	1000	1000	0	0	0
		Total of Item	6763	1000	1000	0	0	0
		Total of Project / Treasury	57591	33500	33500	0	0	0
Pr	oject	016 Develop delegation and traini	ng policies	and link wit	h job track			
Fund S	Sourc	e102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	032	Conventions Celebrations and Workshops	0	0	o	1500	1000	1000
	035	Technical and administrative support	1000	1000	1000	1000	1000	1000
		Total of Item	1000	1000	1000	2500	2000	2000
28		Other expenditures						
2822		Other Capital expenditures						
	504	Studies, Researches and Consultations						
	014	Studies and Researches and Designs	0	1000	1000	500	500	500
		Total of Item	0	1000	1000	500	500	500
		Total of Project / Treasury	1000	2000	2000	3000	2500	2500
Pr	oject	017 Connecting among education	courses ar	nd jobs occu	ipancy con	ditions and	l acquiring	skills
		e102001 Capital (Treasury)						
		Description	Actual	Estimated	Re-Estimated	Estimated	Indicative	Indicative
Group	item	Description	2011	2012	2012	2013	2014	2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	011	Capacity building expenses	1000	0	0	0	0	0
	017	Promotion, advertising and PR	772	0	0	0	0	0
	035	Technical and administrative support	0	1000	1000	0	0	0
		Total of Item	1772	1000	1000	0	0	0
28		Other expenditures						
2822		Other Capital expenditures						
	504	Studies, Researches and Consultations						
	014	Studies and Researches and Designs	0	1000	1000	0	0	o
		Total of Item	0	1000	1000	0	0	0
		Total of Project / Treasury	1772	2000	2000	0	0	0

Capital Expenditures According to Program and Projects For the years 2011 - 2015

Pro	ogram	0905 Human Resources Manager	nent in Ci	vil Service				
Pr	oject	019 E- services and Automation						
Fund	Sourc	e102001 Capital (Treasury)						
Group	item	Description	Actual 2011	Estimated 2012	Re-Estimated 2012	Estimated 2013	Indicative 2014	Indicative 2015
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses						
	011	Capacity building expenses	15996	0	D	0	0	0
	013	Services Contracts	2700	0	0	0	0	0
	015	Operating systems and software	9000	27000	27000	220000	60000	60000
	035	Technical and administrative support	10021	33000	33000	100000	33000	33000
		Total of Item	37717	60000	60000	320000	93000	93000
31		Non-financial Assets						
3112		Machinery and Equipment						
	505	Equipments, Machines and Apparatus						
	001	Computers and accessories	30000	48000	13000	75000	6000	6000
	999	n.e.c	20000	1150	1000	5000	2500	2500
		Total of Item	50000	49150	14000	80000	8500	8500
		Total of Project / Treasury	87717	109150	74000	400000	101500	101500
		Total of Program	574608	372650	280500	732000	198000	198000
		Total of Chapter	892626	1257150	1024000	856000	356000	356000