Chapter: 0302 The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau

Creation: The regulation no.(1) for the year 1993 according which the Legislation and Opinion Bureau

was established.

Vision: Developing the applicable legislations, in order to meet the new demands in all economic and

social fields, in addition to developing a legislative and legal information system, and

preparing researches and studies.

Mission: Preparing Jordanian legislations consistent with the constitutional principles, rights and

specializations, through studying the legislations submitted to the Bureau, or taking the lead in

proposing new legislations, in addition to presenting legal consultations upon request.

Tasks of the Ministry / Department:

- Study draft laws and regulations referred to it by the Prime Minister.

- Set any new legislations either commissioned by the Prime Minister or by self-initiative by the Bureau.
- Draw up the decisions and instructions of general nature and set them into their legal framework.
- Contribute to updating and developing the applicable legislations in the Kingdom.
- **Express** opinion and advise and provide legal consultations to the government and official entities upon their request.

Ministry/Department Contribution to the Achievement of the National Objectives:

- Develop the legislative process to ensure the realization of substantive and realistic requirements of the fair legislation depending on general persuation.

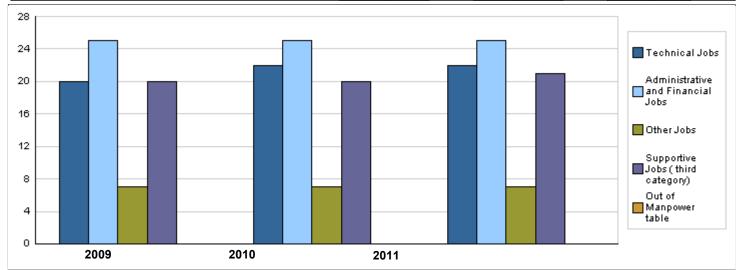
Major Issues and Challenges which face the Ministry / Department:

- Enhance the specialized staff in the field of legislations and qualify them to accelerate the achievement of required tasks.
- Build database and legislative information that contribute to accelerating the achievement of tasks assigned to the Bureau.
- Provide the necessary mechanisms to coordinate and cooperate among different entities related to legislative process.

CHAPTER: 0302 The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau

Strate	gic Objectives and Performa	ance Ir	dicato	rs of th	e Minis	stry / De	partmer	nt	
Ctreate via Ohio etive	CObjective Performance Indicator		Value	Actual Value	Target Value	Primary Self Evaluation	arget Valu	alue	
Strategic Objective				2009	2010	2010	2011	2012	2013
1 - Ensure that the legislations system accomodate all	Percentage of accomplished new legislations to total legislations submitted to the Bureau.	2007	%60	%60	%90	%88	%92	%94	%95
development and updation requirements in different fields.	2 Percentage of accomplished modified legislations to total legislations submitted to the Bureau.	2007	%65	%65	%90	%86	%90	%92	%94

	Number of Staff	of the	Ministr	y / Dep	oartme	nt					
			Actual			Primary			Estimated		
Group	Job		2009			2010			2011		
-		Male	Female	Total	Male	Female	Total	Male	Female	Total	
Technical Jobs Legislation Consultant		5	1	6	5	1	6	5	1	6	
	Assistant Consultant	1	0	1	2	1	3	2	1	3	
	Legislation secretary	12	1	13	12	1	13	12	1	13	
Administrative and Financial Jobs		18	7	25	18	7	25	18	7	25	
Other Jobs		7	0	7	7	0	7	7	0	7	
Supportive Jobs (third category)		17	3	20	17	3	20	17	4	21	
	Total	60	12	72	61	13	74	61	14	75	
Out of Manpower table	0	0	0	0	0	0	0	0	0		
	Grand Total			72	61	13	74	61	14	75	
	409625	81925	491550	423703	90297	514000	433124	95076	528200		



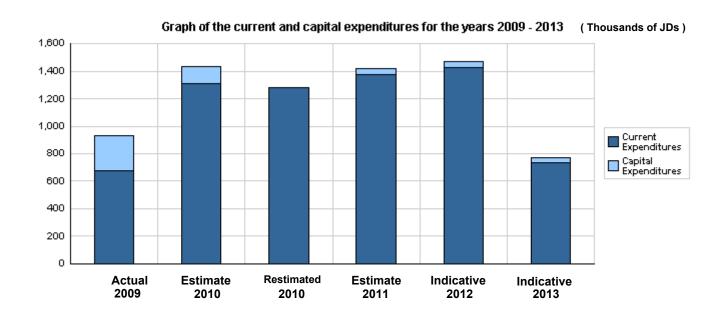
	Key Information of the Ministry / Department										
No.	Description	2007	2008	2009	2010	2011					
1	Number of new legislations achieved by the Bureau.	30	33	33	31	30					
2	Number of legislations deposited at the bureau.	55	60	65	68	70					
3	Number of translated legislations.	32	37	42	38	30					

Overall Summary of Expenditures for Chapter 0302- The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau

for the years 2009 - 2013

(In JDs)

		Actual	Estimate	Re_Estimate	Estimate	Ind	icative
	Description	2009	2010	2010	2011	2012	2013
Group		Current E	Expenditures	1		-	
2111	Salaries, Wages and allowances	460,528	489,000	484,000	497,144	527,420	542,880
2121	Social Security Contributions	31,022	30,000	30,000	31,056	36,080	41,120
2211	Use of Goods and Services	155,698	122,000	100,000	99,000	125,000	130,000
2821	Other current expenses	7,563	7,000	7,000	7,000	7,000	7,000
3112	Machinery and Equipment	18,990	4,000	4,000	2,000	2,000	2,000
3113	Other Fixed Assets	6,054	3,000	3,000	28,000	9,000	11,000
	Total current expenditures	679,855	655,000	628,000	664,200	706,500	734,000
		Capital E	xpenditures	1		1	_
2211	Use of Goods and Services	53,378	120,000	0	25,000	30,000	30,000
2822	Other Capital expenditures	80,912	0	0	19,800	10,000	10,000
3111	Buildings and Constructions	120,000	0	0	0	0	0
3112	Machinery and Equipment	0	0	0	0	0	0
	Total capital expenditures	254,290	120,000	0	44,800	40,000	40,000
	Treasury	254,290	120,000	0	44,800	40,000	40,000
	Total current and capital expenditures	934,145	775,000	628,000	709,000	746,500	774,000

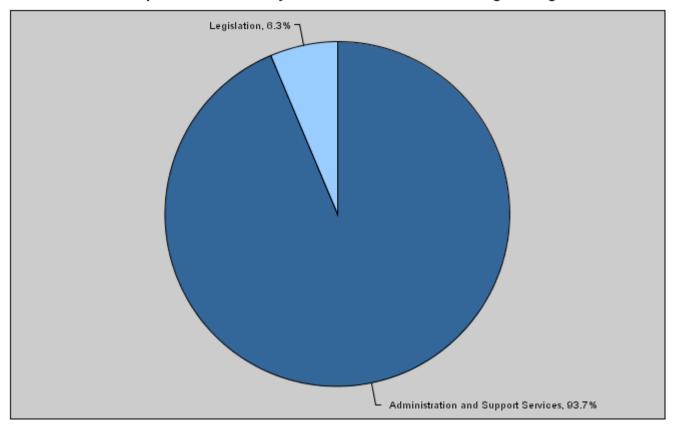


Budget of Chapter 0302 - The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau For the Year 2011 Distributed According to Program

(In JD's)

Prog.	Description	Current Expenditure	Capital Expenditure	Total Expenditures
0401	Administration and Support Services	664,200	0	664,200
0405	Legislation	0	44,800	44,800
	Total	664,200	44,800	709,000

Total Expenditures for the year 2011 Distributed According to Program



Estimated Allocations For Females distributed according to Programs for the Years 2009 - 2013

Program	2009	2010	2011	2012	2013
0401 Administration and Support Services	122,374	113,040	119,556	127,170	132,120
Total	122,374	113,040	119,556	127,170	132,120

Budget Chapter 0302 - The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau Distributed According to the Program

0401 Administration and Support Services Program

Objective of the program:

To prepare work requirements through the administrative efforts and provide support related to regulatory, financial, technical and support services aspects.

The strategic objective related to the program :

To ensure the accomodation of legislations for development and updation requirements in different fields.

Directorates associated with the program:

- 1- Administrative and financial affairs directorate.
- 2- Computer and Information Unit.
- 3- Internal Control Unit.

Services provided by the program:

Administrative, financial and IT services as well as material work environment supplies in their different components.

Staff working in the program:

The program is implemented through a functional staff in 2010 estimated with (74) staff, including (61) males and (13) females.

Performance Measurement Indicators for program										
Performance Measurement Indicator	Base	Value	Actual value	Target Value	First Self Evalution		Targe	t		
	Year		2009	2010	2010	2011	2012	2013		
1 Degree of the Bureau's clients satisfaction.	2007	%60	%60	%80	%80	%88	%90	%92		

Appropriations OF Administration and Support Services Program as Per Activities and Projects.

(In JDs)

Actual **Estimate** Re_Estimate **Estimate** Indicative **Activities and Projects** 2009 2010 2010 2011 2012 2013 **Current Expenditures** 679,855 655,000 628,000 664,200 706,500 734,000 Administrative and Support Service 679,855 655,000 628,000 664,200 706,500 734,000 Capital Expenditures 120,000 0 0 0 0 0 001 **Administration Project** 120,000 0 0 0 0 0 120,000 Program / Treasury 0 0 0 0 0 Total Program 799,855 655,000 628,000 664,200 706,500 734,000

Budget Chapter 0302 - The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau Distributed According to the Program

0405 **Legislation Program**

Objective of the program:

To improve the level of legislation system accomodation for development and updation requirements in the different fields.

The strategic objective related to the program:

To ensure the accomodation of legislation system for development and updation requirements in the different fields.

<u>Directorates associated with the program:</u>

- 1- Legislation Validation Authority.
- 2- Legislation Updation Authority.
- 3- Legal Consultations Authority.

Services provided by the program:

All legislative process requirements such as studying, formulating and auditing...etc.

Staff working in the program:

The program is implemented through the staff of the Bureau.

	Performance Measurement Indicators for program										
	Performance Measurement Indicator	Base		Actual value	Target Value	First Self Evalution		Targe	t		
		Year		2009	2010	2010	2011	2012	2013		
1	Accomplishment percentage of Plan Activation of the Legislation Commission, Legislation Commission Updation and the Legal Consultations Commission.	2007	%20	%20	%45	%40	%45	%48	%52		
2	Achievement percentage of the update plan of legislative and legal information system.	2007	%25	%25	%45	%42	%55	%60	%65		
3	Percentage of audited and translated legislations.	2007	%30	%30	%60	%55	%60	%65	%70		

Appropriations OF Legislation Program as Per Activities and Projects. Actual **Estimate** Re_Estimate **Estimate** Indicative **Activities and Projects** 2010 2009 2013 2010 2011 2012 Current Expenditures 0 0 0 Capital Expenditures 134,290 120,000 0 44,800 40,000 40,000 Re-enforcing Institutional Capacities 134,290 44,800 40,000 001 120,000 0 40,000 Program / Treasury 134,290 120,000 0 44,800 40,000 40,000 Total Program 134,290 120,000 0 44,800 40,000 40,000

(In JDs)

<u>Chapter :0302 The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau</u>

Vision Developing the applicable legislations, in order to meet the new demands in all economic and social fields, in addition to developing a legislative and legal information system, and preparing researches and studies.

Mission Preparing Jordanian legislations consistent with the constitutional principles, rights and specializations, through studying the legislations submitted to the Bureau, or taking the lead in proposing new legislations, in addition to presenting legal consultations upon request.

Legal Framework: Regulation No. (1) of 1993 - Legislation and Opinion Bureau Regulation

Strategic Plan:

Preparation Year :2008 Period Covered By The Plan :2008-2011

Strategic Objective	Strategic Objectives / Performance Indicators											
Strategic			Base Value			Target	Internal					
Objectives		Performance Measurement			Value	Value	Evaluatio		Target			
Description		Indicators	Year	Value	2009	2010	2010	2011	2012	2013		
1 - Ensure that the	1	Percentage of accomplished new legislations to total legislations submitted to the Bureau.	2007	%60	%60	%90	%88	%92	%94	%95		
legislations system accomodate all	2	Percentage of accomplished modified legislations to total legislations submitted to the	2007	%65	%65	%90	%86	%90	%92	%94		
development and		Bureau.										
updation requirements												
in different fields.												

Programs / Performance Indicators

Goal			Base	Value		Target				
Goai	Programs	Descreption of Performance	Base		Value	Value	Internal		Target	
		Indicators	Year	Value	2009	2010	2010	2011	2012	2013
1	0401 Administration and Support Services	Degree of the Bureau's clients satisfaction.	2007	%60	%60	%80	%80	%88	%90	%92
	0405 Legislation	Accomplishment percentage of Plan Activation of the Legislation Commission, Legislation Commission Updation and the Legal Consultations Commission.		%20	%20	%45	%40	%45	%48	%52
		Achievement percentage of the update plan of legislative and legal information system.	2007	%25	%25	%45	%42	%55	%60	%65
		3 Percentage of audited and translated legislations.	2007	%30	%30	%60	%55	%60	%65	%70

Prog	rams A	Appropriations							
				Actual	Estemated	Restemated	Estemated	Indecative	Indecative
Goal		Programs		2009	2010	2010	2011	2012	2013
		Administration and Support	Current	679855	655000	628000	664200	706500	734000
1	0401	Services	Capital	120000	0	0	0	0	0
		Total	799855	655000	628000	664200	706500	734000	
	İ		Current	0	0	0	0	0	0
	0405	Legislation	Capital	134290	120000	0	44800	40000	40000
			Total	134290	120000	0	44800	40000	40000
	İ		Total of Current	679855	655000	628000	664200	706500	734000
			Total of Capital	254290	120000	0	44800	40000	40000
			Total of Chapter	934145	775000	628000	709000	746500	774000

Currer	Current Activities Appropriations											
			Actual	Estemated	Restemated	Estemated	Indecative	Indecative				
Prog.		Projects	2009	2010	2010	2011	2012	2013				
0401	601	Administrative and Support Services	679855	655000	628000	664200	706500	734000				
		Total of Program	679855	655000	628000	664200	706500	734000				
		Total	679855	655000	628000	664200	706500	734000				

Capital Projects Appropriations										
			Actual	Estemated	Restemated	Estemated	Indecative	Indecative		
Prog.		Projects	2009	2010	2010	2011	2012	2013		
0401	001	Administration Project	120000	0	0	0	0	0		
		Total of Program	120000	0	0	0	0	0		
0405	001	Re-enforcing Institutional Capacities of the Legislation and O	134290	120000	0	44800	40000	40000		
		Total of Program	134290	120000	0	44800	40000	40000		
		Total	254290	120000	0	44800	40000	40000		

Overall Summary of Current Expenditures for the years 2009 - 2013

Chapter: 0302 The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau (In JDs)

Group		Description	Actual	Estimated	Restimated	Estimated	Indicative	Indicative
		2000	2009	2010	2010	2011	2012	2013
21		Compensations of Employees						
2111		Salaries, Wages and allowances						
	101	Classified Employees' Salaries	85680	92000	90000	93000	94000	95000
	102	Permanent Unclassified Employees' Salari	33707	38000	38000	35000	45000	47000
	103	Contract Employees' Salaries	113804	120000	117000	121000	124000	125000
	105	Personal Cost of Living Allowance	94852	105000	105000	112144	117420	122880
	106	Family Allowance	5006	4000	4000	5000	6000	7000
	107	Basic Allowance	93404	95000	95000	96000	99000	100000
	110	Overtime Allowance	8790	6000	6000	8000	11000	12000
	111	Additional Allowance	0	3000	3000	0	1000	1000
	112	Other Allowances	2400	2000	2000	2500	3000	3000
	113	Transportation Allowance	7305	8000	8000	8500	9000	10000
	114	Transport Allowance	7580	8000	8000	8000	9000	10000
	116	Employees' bonuses	8000	8000	8000	8000	9000	10000
		Total	460528	489000	484000	497144	527420	542880
2121		Social Security Contributions						
	301	Social Security	31022	30000	30000	31056	36080	41120
		Total	31022	30000	30000	31056	36080	41120
22		Use of Goods and Services						
2211		Use of Goods and Services						
2211	202	Telecommunications Services	27222	19000	16000	15000	20000	20000
	203	Water	6568					5000
	203	Electricity	19081					15000
	205	Fuels	24987					22000
	206	Maintenance of Machines, furniture and ac	10660					9000
	207	Maintenance of Vehicles, Heavy Duty Mach	12268					12000
	208	Repair and maintenance of buildings and a	4082					1000
	209	Office Supplies	13727					10000
	210	Raw materials (Medicines, Clothes, Food,	7782					8000
	211	Cleaning Services and supplies (including	11772					12000
	212	Insurance	5354					6000
	213	Official Travel Missions	3558					3000
	214	Other goods and services expenses	8637					7000
	- 14	Total	155698					130000
20		Other expenditures	10000	122000	100000		120000	10000
28 2821		Other current expenses						
2021	303	Scientific Scholarships and Training Cours	5433	5000	5000	4000	4000	4000
	305	Non-Employees' Bonuses	2130					3000
	305		7563					7000
0.4	1	Total	1903	7000	7000	7000	7000	7000
31		Non-financial Assets						
3112	400	Machinery and Equipment Machinery and Equipment	40000	4000	4000	0000	2000	0000
	402		18990					2000
		Total	18990	4000	4000	2000	2000	2000
3113		Other Fixed Assets						
	401	Furniture	6054			28000	9000	11000
		Total	6054	3000	3000	28000	9000	11000
		Total of Chapter	679855	655000	628000	664200	706500	734000

Current Expenditures According to Program and Activities For The Years 2009 - 2013 Chapter: 0302 - The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau (In J

(In JDs)

-		0302 - The Cabinet and Prime Min		ce / Legislati	on and Opir	าเอก Bureau	l	(In JDs
Progra	am :	0401 - Administration and Suppor	t Services					
Activi	ty :	601 - Administrative and Supp	ort Servic	es				
Group	Item	Description	Actual 2009	Estimated 2010	Re-estimated 2010	Estimated 2011	Indicative 2012	Indicativ 2013
21		Compensations of Employees						
2111		Salaries, Wages and allowances						
	101	Classified Employees' Salaries	85680	92000	90000	93000	94000	95000
	102	Permanent Unclassified Employees' Salarie		38000			45000	47000
	103		113804	120000		121000	124000	125000
	105	Personal Cost of Living Allowance	94852	105000	105000	112144	117420	122880
	106	Family Allowance	5006	4000			6000	7000
	107		93404	95000			99000	100000
	110	Overtime Allowance	8790	6000		8000	11000	12000
	111	Additional Allowance	0	3000		0	1000	1000
	112		2400	2000			3000	3000
	113	Transport Allowance	7305	8000		8500	9000	10000
	114 116	Transport Allowance Employees' bonuses	7580 8000	8000 8000		8000 8000	9000 9000	10000 10000
	110		460528	489000			527420	542880
2424			+00020	403000	H04000	HJ/ 144	521420	J4200U
2121		Social Security Contributions						
	301		31022	30000		31056		41120
		Total	31022	30000	30000	31056	36080	41120
22		Use of Goods and Services						
2211		Use of Goods and Services						
	202	Telecommunications Services	27222	19000	16000	15000	20000	20000
	203	Water	6568	4000	4000	4000	5000	5000
	204	Electricity	19081	15000	10000	13000	15000	15000
	205	Fuels	24987	21000	15000	15000	20000	22000
	206	Maintenance of Machines, furniture and acc		10000		7000	7000	9000
	207	Maintenance of Vehicles, Heavy Duty Machi		8000		8000	8000	12000
	208	Repair and maintenance of buildings and a		2000		1000	1000	1000
	209	Office Supplies	13727	10000		8000	10000	10000
	210	Raw materials (Medicines, Clothes, Food, F		7000				8000
	211	Cleaning Services and supplies (including Insurance		12000		8000	12000	12000
	212	Official Travel Missions	5354 3558	5000 1000		6000 3000	6000 3000	6000 3000
	214	Other goods and services expenses	8637	8000		6000	10000	7000
	214	Total	155698	122000		99000	125000	130000
28		Other expenditures	. 33030	122000	. 50000		12000	. 50000
		-						
2821		Other current expenses						
	303	Scientific Scholarships and Training Course		5000		4000	4000	4000
	305		2130	2000				3000
		Total	7563	7000	7000	7000	7000	7000
31		Non-financial Assets						
3112		Machinery and Equipment						
	402	Machinery and Equipment	18990	4000	4000	2000	2000	2000
		Total	18990	4000	4000	2000	2000	2000
3113		Other Fixed Assets						
	401	Furniture	6054	3000	3000	28000	9000	11000
			6054	3000			9000	11000
			679855	655000		664200	706500	734000
		<u> </u>	679855	655000		664200	706500	734000
		Total of Program						
		Total of Chapter	679855	655000	628000	664200	706500	734000

Overall Summary of Capital Expenditures For The Years 2009 - 2013

chapter: 0302 The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau (In JDs)

Group	Item	Description	Actual 2009	Estimated 2010	Re-Estimated 2010	Estimated 2011	Indicative 2012	Indicative 2013
		Expenditures					ĺ	
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses	53378	120000	0	25000	30000	30000
		Total	53378	120000	0	25000	30000	30000
28		Other expenditures						
2822		Other Capital expenditures						
	504	Studies, Researches and Consultations	80912	0	0	19800	10000	10000
		Total	80912	0	0	19800	10000	10000
		Fixed Assets						
31		Non-financial Assets						
3111		Buildings and Constructions						
	508	Works and Constructions	120000	0	0	0	0	0
		Total	120000	0	0	0	0	0
		Total of Chapter	254290	120000	0	44800	40000	40000

Capital Expenditures According to Program and Projects For the years 2009 - 2013

Chapter: 0302 The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau (In JDs)

Pro	Program 0401 Administration and Support Services									
Pr	Project 001 Administration Project									
Fund	Fund Source 102001 Capital (Treasury)									
Group	item	Description	Actual 2009	Estimated 2010	Re-Estimated 2010	Estimated 2011	Indicative 2012	Indicative 2013		
31		Non-financial Assets								
3111		Buildings and Constructions								
	508	Works and Constructions								
	014	Miscellaneous Buildings Extension	120000	0	0	0	0	0		
		Total of Item	120000	0	0	0	0	0		
	Total of Project / Treasury 120000 0 0 0 0 0									
	Total of Program 120000 0 0 0 0									

Capital Expenditures According to Program and Projects For the years 2009 - 2013

Chapter: 0302 The Cabinet and Prime Minister's Office / Legislation and Opinion Bureau (In JDs)

Pro	gram	0405 Legislation								
Pr	Project 001 Re-enforcing Institutional Capacities of the Legislation and Opinion Bureau									
Fund	Sourc	e 102001 Capital (Treasury)								
Group	item	Description	Actual 2009	Estimated 2010	Re-Estimated 2010	Estimated 2011	Indicative 2012	Indicative 2013		
22		Use of Goods and Services								
2211		Use of Goods and Services								
	512	Operating and maintenance Expense								
	011	Capacity building expenses	49848	0	0	0	0	0		
	016	Software Licensing	0	40000	0	0	0	0		
	036	Computerization and automation	0	80000	0	25000	30000	30000		
	999	n.e.c	3530	0	0	0	0	0		
		Total of Item	53378	120000	0	25000	30000	30000		
28		Other expenditures								
2822		Other Capital expenditures								
	504	Studies, Researches and Consultation								
	007	Institutional Work Development S	80912	0	0	19800	10000	10000		
		Total of Item	80912	0	0	19800	10000	10000		
		Total of Project / Treasury	134290	120000	0	44800	40000	40000		
		Total of Program	134290	120000	0	44800	40000	40000		
	Total of Chapter 254290 120000 0 44800 40000 40000									