

Chapter : 1505 Ministry of Finance/General Supplies Department

- Creation:** A special directorate for supplies management was established under Administrative Regulation of the Ministry of Finance Bylaw No. (25) for the year 1972. In 1976, the General Supplies Department became an independent department whose administration is affiliated to His Excellency the Minister of Finance. In 1978, General Supplies Bylaw No. (37) for the year 1978 was issued. However in 1992, the scope of government procurement expanded, and its importance increased. Therefore, it became necessary to issue a new supplies bylaw, which was issued under No. (32) for the year 1993.
- Vision :** Efficient management of the E-government procurement and inventory according to the best international standards
- Mission:** The General Supplies Department seeks to provide the ministries and government departments with their needs of goods and services with appropriate quality, price and time in a manner that ensures that the ministries and government departments perform their tasks and functions through qualified human cadres and enhance the strategic partnership with the stakeholders using the best techniques and modern methods in procurement and storage.
- Legal Framework :** Supplies Bylaw No. (32) for the year 1993, and amendments thereto, and instructions issued thereunder

Tasks of the Ministry / Department:

- Develop legislation and draw up the general policy of supplies management in line with the local, regional and international developments by providing opinion and consultation to the ministries and departments in the field of supplies' management.
- Secure the needs of ministries and government departments of supplies and their services as well as providing maintenance and insurance for them at high quality and reasonable prices and on time.
- Good exploitation and management of government stock to realize reduction in government procurement bill and contribute to reducing the general budget deficit and verify the actual need for procurement.
- Contribute to providing a database for supplies and their specifications and coding, issue documents to form scientific reference for researchers and those interested in this field, establish database for procurement processes and a chronological record of suppliers and supplies and services prices.
- Maintain standard specifications for supplies of common and recurrent use.
- Control supplies and use of them properly by making inventories at the ministries and departments as the General Supplies Department deems fit.
- Provide the ministries and government departments with stationery, publications and financial forms through the central warehouses of the department.
- Provide the ministries and government departments with fit for use surplus and unused supplies.

Ministry/Department Contribution to the Achievement of the National Objectives:

- Contribute to stimulate the national economy and sustainable development.
- Institutionalize reform, development and modernization process in supplies management.
- Contribute to reducing the general budget deficit and controlling public expenditures.

Major Issues and Challenges which face the Ministry / Department:

- Align the applicable legislation to be in line with the developments and requirements of e-commerce and e-government procurement and e- government stock.
- The high financial cost for using international internet which leads to a digital gap in dealing with the e-government, especially e-commerce and e-procurement.
- Lack of available opportunities for enabling and building self-capacities for the employees of General Supplies Department and Supplies Units in the ministries and government departments.
- The shortage of staffs and technical equipment and the increase of enabling workers in government procurement and stock sectors in the government ministries and departments.
- The necessity of availability of digital certificates and e-signatures for the bidders or the staff in the ministries and government departments working with the banking sector

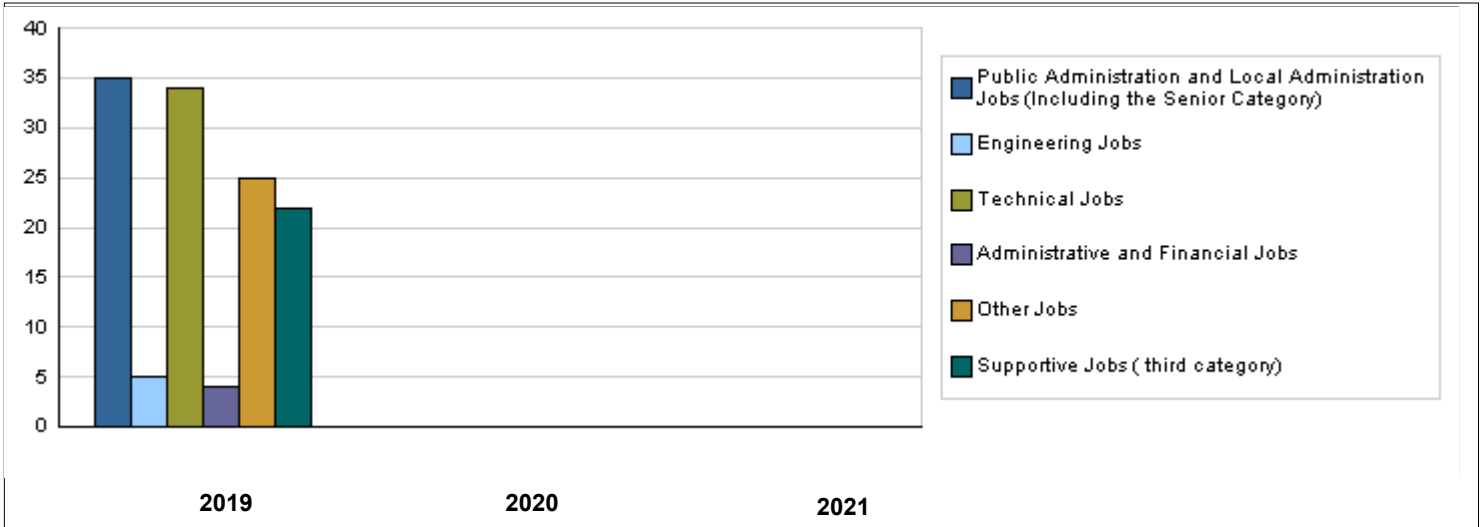
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Strategic Objectives and Performance Indicators of the Ministry / Department

Strategic Objective	Performance Indicator	Base year	Value	Actual Value	Target Value	Preliminary Self Evaluation	Target Value			
				2019	2020		2020	2021	2022	2023
1 - To control government procurement operations and provide the needs of ministries and government departments, according to the applicable supplies bylaw	1 Percentage of accomplished procurement requests to the total requests received at the Department	2013	%93	%91						
	2 Saving amounts for the State's Treasury (million JDs)	2013	10	9						

Number of Staff of the Ministry / Department

Group	Job	2019			2020			Preliminary 2021		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
Public Administration and Local Administration Jobs (Including the Senior Category)	Supervisory and Leadership Jobs	26	9	35	0	0	0	0	0	0
Engineering Jobs	Engineering jobs	4	1	5	0	0	0	0	0	0
Technical Jobs	Technical jobs	16	18	34	0	0	0	0	0	0
Administrative and Financial Jobs	Other jobs (Accountant, Administrative Officer)	3	1	4	0	0	0	0	0	0
Other Jobs	Procurement Officer, Researcher, Auditor	17	8	25	0	0	0	0	0	0
Supportive Jobs (third category)	Administrative services jobs	17	2	19	0	0	0	0	0	0
	Electricity jobs	3	0	3	0	0	0	0	0	0
Total		86	39	125	0	0	0	0	0	0
Total Cost of Salaries		809920	367290	1177210	0	0	0	0	0	0



Key Information of the Ministry / Department

No.	Description	2017	2018	2019	2020	2021
1	Purchasing medical supplies and treatments (million/JDs)	25	18.1	18.8		
2	Purchasing medical devices and equipment (million/JDs)	6.3	5.6	10.2		
3	Purchasing mechanic supplies (vehicles, equipment, tires, spare parts and oils) /million JDs	6.2	5.5	1.1		
4	Purchasing electronic supplies and systems \ million JDs	8.4	6.6	3.2		
5	Purchasing of office equipment, periodic contracts and various services million JDs.	49.4	32.7	28		

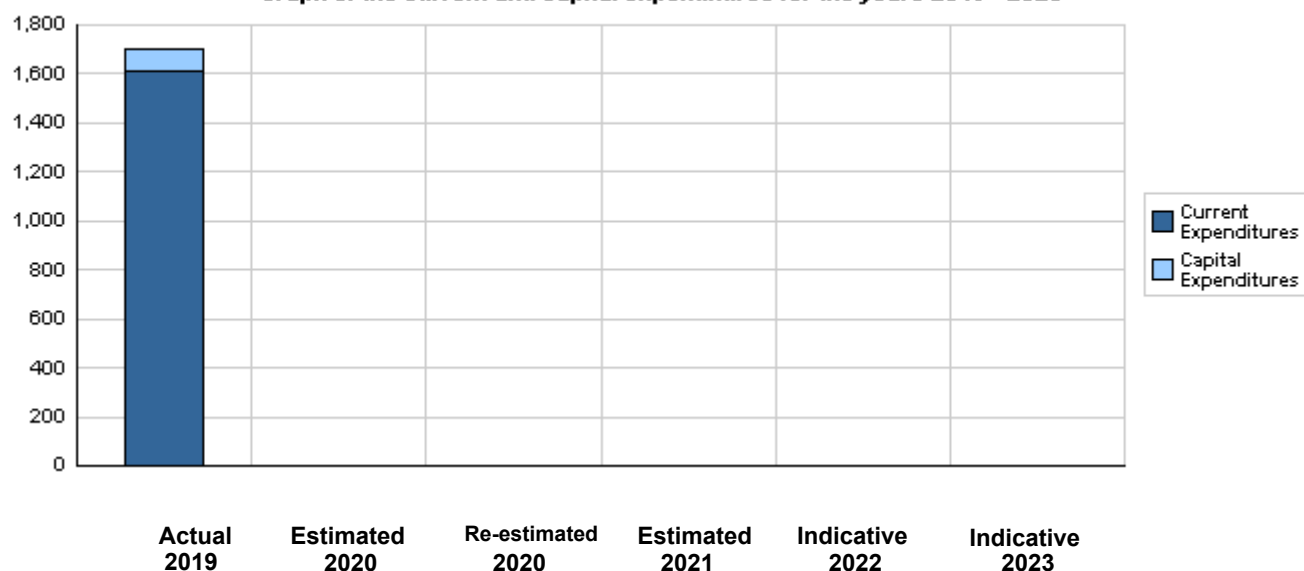
**Overall Summary of Expenditures for Chapter 1505- Ministry of Finance/General Supplies Department
for the Years 2019 - 2023**

(In JDs)

Description		Actual 2019	Estimated 2020	Re-estimated 2020	Estimated 2021	Indicative 2022 2023	
Group	Current Expenditures						
2111	Salaries, Wages and Allowances	1,069,179	0	0	0	0	0
2121	Social Security Contributions	108,031	0	0	0	0	0
2211	Use of Goods and Services	418,729	0	0	0	0	0
2821	Other Current Expenditures	10,990	0	0	0	0	0
3112	Devices, Machinery and Equipment	7,848	0	0	0	0	0
Total current expenditures		1,614,777	0	0	0	0	0
Capital Expenditures							
2211	Use of Goods and Services	32,900	0	0	0	0	0
3112	Devices, Machinery and Equipment	56,986	0	0	0	0	0
Total capital expenditures		89,886	0	0	0	0	0
Treasury		89,886	0	0	0	0	0
Total current and capital expenditures		1,704,663	0	0	0	0	0

(Thousands of JDs)

Graph of the current and capital expenditures for the years 2019 - 2023



Budget Chapter 1505 - Ministry of Finance/General Supplies Department Distributed According to the Program

2601	Administration and Support Services Program
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Objective of the program :

Provide support, guidance and services to all the Department's directorates.

The strategic objective related to the program :

To control government procurement operations and provide the needs of ministries and government departments, according to the applicable supplies bylaw

Directorates associated with the program :

- 1- Administrative and Financial Affairs Directorate
- 2- Information Directorate
- 3- Development and Training Directorate
- 4- Internal Control Directorate

Services provided by the program :

- Prepare training plan for the employees and qualify them.
- Computerize the activities of the Department.
- Prepare the annual report.
- Receive comments and complaints and solve them in transparent and accountable manner.
- Develop work and disseminate knowledge.
- Accelerate and improve the quality of services provided by the Department through customer service center.

Key Performance Indicators for Program

Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
			2019	2020		2020	2021	2022
1 Degree of satisfaction of the Department's clients from the public sector	2013	%85	%90					
2 Degree of satisfaction of the Department's clients from the private sector	2013	%75	%90					
3 Percentage of qualified employees to total number of employees	2013	%70	%90					

Appropriations Of Administration and Support Services Program as Per Activities and Projects.

(In JDs)

Activities and Projects	Actual	Estimated	Re-estimated	Estimated	Indicative	
	2019	2020	2020	2021	2022	2023
Current Expenditures	1,614,777	0	0	0	0	0
601 Administrative and Support Services	1,614,777	0	0	0	0	0
Capital Expenditures	0	0	0	0	0	0
Program / Treasury	0	0	0	0	0	0
Total Program	1,614,777	0	0	0	0	0

Budget Chapter 1505 - Ministry of Finance/General Supplies Department Distributed According to the Program

2605	Managing and regulating Inventory and Procurement Program
Objective of the program :	
Provide the ministries and government departments with supplies and services and securing them with high quality, and making good use of these supplies and managing them through the use of technological means and information systems.	
The strategic objective related to the program :	
To control government procurement operations and provide the needs of ministries and government departments, according to the applicable supplies bylaw	
Directorates associated with the program :	
1- Strategic Projects Follow-up Directorate 2- Medical Supplies and Equipment Procurement Directorate 3- Mechanical and Office Supplies Procurement Directorate 4- Central Warehouses Directorate	
Services provided by the program :	
<ul style="list-style-type: none"> - Reduce government procurement invoice through recycling surplus supplies and stagnant and identify the general inventory of the government stock in all ministries and government departments. - Control supplies and extent of benefit therefrom. - Minimize time, efforts and cost when securing the services and supplies requirements of ministries and departments. - Increase the efficiency of achievement in procurement, storage and central control on procurement and inventory. 	
Staff working in the program :	
The program is implemented through the Department's staff.	

Key Performance Indicators for Program

Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
			2019	2020		2020	2021	2022
1 Percentage of objections to the initial award decisions	2013	%35	%27.5					
2 Percentage of objections to the specifications and conditions of tenders	2013	%35	%7					
3 Degree of clarity of procurement procedures and standards	2013	%85	%95					
4 Duration for tender awarding (working day)	2013	90	50					
5 Percentage of overage circulated among the ministries and government departments through the General Supplies Department	2013	%40	%70					

Appropriations Of Managing and regulating Inventory and Procurement Program as Per Activities and Projects.

(In JDs)

Activities and Projects	Actual	Estimated	Re-estimated	Estimated	Indicative	
	2019	2020	2020	2021	2022	2023
Current Expenditures	0	0	0	0	0	0
Capital Expenditures	89,886	0	0	0	0	0
005 Contribution of central procurement departments in e-procurement system	89,886	0	0	0	0	0
Program / Treasury	89,886	0	0	0	0	0
Total Program	89,886	0	0	0	0	0

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(In JDs)

Current Activities Appropriations According to Program								
Prog.	Activites		Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
			2019	2020	2020	2021	2022	2023
2601	601	Administrative and Support Services	1614777	0	0	0	0	0
		Total of Program	1614777	0	0	0	0	0
		Total	1614777	0	0	0	0	0

Capital Projects Appropriations According to Program								
Prog.	Projects		Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
			2019	2020	2020	2021	2022	2023
2605	005	Contribution of central procurement departments in e-procurement system	89886	0	0	0	0	0
		Total of Program	89886	0	0	0	0	0
		Total	89886	0	0	0	0	0

Overall Summary of Current Expenditures for the Years 2019 - 2023

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(In JDs)

Group	Item	Description	Actual 2019	Estimated 2020	Re-estimated 2020	Estimated 2021	Indicative 2022	Indicative 2023
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101	Classified Employees	72700	0	0	0	0	0
	102	Unclassified Employees	167507	0	0	0	0	0
	103	Comprehensive Contract Employees	13020	0	0	0	0	0
	105	Personal Cost of Living Allowance	181088	0	0	0	0	0
	106	Family Cost of Living Allowance	16162	0	0	0	0	0
	111	Additional Allowance	170330	0	0	0	0	0
	113	Transportation Allowance	31885	0	0	0	0	0
	114	Transport Allowance	12900	0	0	0	0	0
	116	Employees' Bonuses	345695	0	0	0	0	0
	120	Contract Employees	57892	0	0	0	0	0
Total			1069179	0	0	0	0	0
2121		Social Security Contributions						
	301	Social Security	108031	0	0	0	0	0
Total			108031	0	0	0	0	0
22		Use of Goods and Services						
2211		Use of Goods and Services						
	201	Rents	214714	0	0	0	0	0
	202	Telecommunications Services	4802	0	0	0	0	0
	203	Water	3618	0	0	0	0	0
	204	Electricity	64957	0	0	0	0	0
	205	Fuels	5522	0	0	0	0	0
	206	Maintenance of Machines, furniture and accessories	4730	0	0	0	0	0
	207	Maintenance of vehicles, equipment and accessories	759	0	0	0	0	0
	208	Repair and maintenance of buildings and accessories	1384	0	0	0	0	0
	209	Stationery, Publications and Office Supplies	59947	0	0	0	0	0
	211	Cleaning services and supplies including cleaning contracts	20000	0	0	0	0	0
	212	Insurance	2123	0	0	0	0	0
	214	Goods and services expenses	36173	0	0	0	0	0
Total			418729	0	0	0	0	0
28		Other Expenditures						
2821		Other Current Expenditures						
	305	Non-Employees' Bonuses	10990	0	0	0	0	0
Total			10990	0	0	0	0	0
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	402	Devices, Machinery and Equipment	7848	0	0	0	0	0
Total			7848	0	0	0	0	0
Total of Chapter			1614777	0	0	0	0	0

Program : 2601 - Administration and Support Services								
Activity : 601 - Administrative and Support Services								
Group	Item	Description	Actual 2019	Estimated 2020	Re-estimated 2020	Estimated 2021	Indicative 2022	Indicative 2023
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101	Classified Employees	72700	0	0	0	0	0
	102	Unclassified Employees	167507	0	0	0	0	0
	103	Comprehensive Contract Employees	13020	0	0	0	0	0
	105	Personal Cost of Living Allowance	181088	0	0	0	0	0
	106	Family Cost of Living Allowance	16162	0	0	0	0	0
	111	Additional Allowance	170330	0	0	0	0	0
	113	Transportation Allowance	31885	0	0	0	0	0
	114	Transport Allowance	12900	0	0	0	0	0
	116	Employees' Bonuses	345695	0	0	0	0	0
	120	Contract Employees	57892	0	0	0	0	0
		Total	1069179	0	0	0	0	0
2121		Social Security Contributions						
	301	Social Security	108031	0	0	0	0	0
		Total	108031	0	0	0	0	0
22		Use of Goods and Services						
2211		Use of Goods and Services						
	201	Rents	214714	0	0	0	0	0
	202	Telecommunications Services	4802	0	0	0	0	0
	203	Water	3618	0	0	0	0	0
	204	Electricity	64957	0	0	0	0	0
	205	Fuels	5522	0	0	0	0	0
	001	Heating	2818	0	0	0	0	0
	002	Saloon vehicles	2704	0	0	0	0	0
	206	Maintenance of Machines, furniture and accessories	4730	0	0	0	0	0
	207	Maintenance of vehicles, equipment and accessories	759	0	0	0	0	0
	208	Repair and maintenance of buildings and accessories	1384	0	0	0	0	0
	209	Stationery, Publications and Office Supplies	59947	0	0	0	0	0
	211	Cleaning services and supplies including cleaning contracts	20000	0	0	0	0	0
	212	Insurance	2123	0	0	0	0	0
	214	Goods and services expenses	36173	0	0	0	0	0
	001	Events and hospitality	1234	0	0	0	0	0
	008	Advertisements and subscriptions	19979	0	0	0	0	0
	013	Services, security and guarding contracts	14960	0	0	0	0	0
		Total	418729	0	0	0	0	0
28		Other Expenditures						
2821		Other Current Expenditures						
	305	Non-Employees' Bonuses	10990	0	0	0	0	0
		Total	10990	0	0	0	0	0
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	402	Devices, Machinery and Equipment	7848	0	0	0	0	0
		Total	7848	0	0	0	0	0
		Total of Activity	1614777	0	0	0	0	0
		Total of Program	1614777	0	0	0	0	0
		Total of Chapter	1614777	0	0	0	0	0

Overall Summary of Capital Expenditures for the Years 2019 - 2023

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(In JDs)

Group	Item	Description	Actual 2019	Estimated 2020	Re-estimated 2020	Estimated 2021	Indicative 2022	Indicative 2023
		Expenditures						
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and Sustaining Expenditures	32900	0	0	0	0	0
Total			32900	0	0	0	0	0
		Fixed Assets						
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices	56986	0	0	0	0	0
Total			56986	0	0	0	0	0
Total of Chapter			89886	0	0	0	0	0

Capital Expenditures According to Program and Projects for the Years 2019 - 2023

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(In JDs)

Program		2605 Managing and regulating Inventory and Procurement						
Project		005 Contribution of central procurement departments in e-procurement system						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2019	Estimated 2020	Re-estimated 2020	Estimated 2021	Indicative 2022	Indicative 2023
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and Sustaining Expenditures						
	035	Technical and administrative support	32900	0	0	0	0	0
		Total of Item	32900	0	0	0	0	0
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices						
	001	Computers and accessories	56986	0	0	0	0	0
		Total of Item	56986	0	0	0	0	0
		Total of Project / Treasury	89886	0	0	0	0	0
		Total of Program	89886	0	0	0	0	0
		Total of Chapter	89886	0	0	0	0	0