

## **Chapter : 0302 Prime Ministry / Legislation and Opinion Bureau**

- Creation:** The Legislation and Opinion Bureau was established under Bylaw No. (83) for the year 1974 and this Bylaw canceled under Bylaw No.(1) of 1993 to assume the tasks of studying, formulating and developing draft legislation and giving opinion on the legal consultations submitted to it to achieve the Bureau's vision and mission for which it was established through commissions formed for this purpose.
- Vision :** Ensure that the legislation system in the Kingdom is aligned and compatible with the State's general policy in the various sectors.
- Mission:** Studying and developing draft legislation according to internal and external variables and submitting them in their final form to be benefitted from in the various fields of work, giving opinion on legal consultations and communicating with the relevant agencies through building a participatory relationship with them

**Legal Framework :** Legislation and Opinion Bureau Bylaw No.(1) for the year 1993, and amendments thereto

### **Tasks of the Ministry / Department:**

- Study, audit and give opinion on draft legislation, amend provisions thereof and reformulate them
- Draw the draft legislation commissioned by the Prime Minister to prepare.
- Take the initiative to propose any draft or propose amendment to any existing legislation.
- Draw up the decisions and regulating instructions of general nature.
- Contribute to updating and developing the applicable legislation in the Kingdom.
- Give opinion regarding legal consultations.
- Prepare researches and studies and hold seminars and conferences.

### **Ministry/Department Contribution to the Achievement of the National Objectives:**

- Develop the legislative process to ensure that achievement of the objective and realistic conditions of equitable legislation based on the public conviction.

### **Major Issues and Challenges which face the Ministry / Department:**

- Enhance the Bureau's specialized staff in the field of legislation and qualify them to accelerate the achievement of required tasks
- Build legislative database and information that contribute to accelerating the achievement of tasks assigned to the Bureau.
- Provide mechanisms to activate coordination and cooperation among the various entities related to the legislative process.

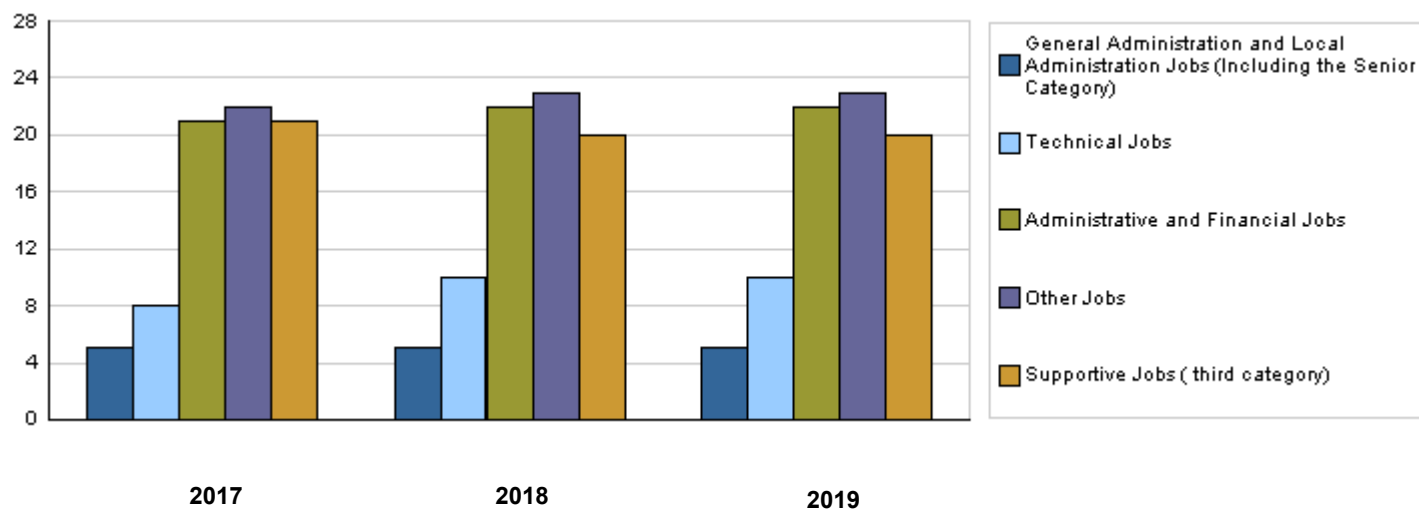
## CHAPTER : 0302 Prime Ministry / Legislation and Opinion Bureau

### Strategic Objectives and Performance Indicators of the Ministry / Department

Strategic Objective	Performance Indicator	Base year	Value	Actual Value	Target Value	Preliminary Self Evaluation	Target Value		
				2017	2018	2018	2019	2020	2021
1 - To ensure assimilation of the legislation matrix of the development and modernization requirements in the various fields	1 Percentage of accomplished new legislation to the total submitted to the Bureau	2015	%94	%98	%98	%98	%98	%98	%98
	2 Percentage of accomplished amended legislations to the total submitted to the Bureau	2015	%94	%98	%98	%98	%98	%98	%98

### Number of Staff of the Ministry / Department

Group	Job	2017			2018			Preliminary 2019		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
General Administration and Local Administration Jobs (Including the Senior Category)		4	1	5	4	1	5	4	1	5
Technical Jobs		5	3	8	6	4	10	6	4	10
Administrative and Financial Jobs		14	7	21	15	7	22	15	7	22
Other Jobs	Assistant Researcher	2	2	4	2	2	4	2	2	4
	Assistant Legislation Secretary	3	3	6	3	3	6	3	3	6
	Assistant Consultant	2	2	4	2	2	4	2	2	4
	Legislation Secretary	7	1	8	7	2	9	7	2	9
Supportive Jobs ( third category)		16	5	21	15	5	20	15	5	20
<b>Total</b>		<b>53</b>	<b>24</b>	<b>77</b>	<b>54</b>	<b>26</b>	<b>80</b>	<b>54</b>	<b>26</b>	<b>80</b>
<b>Total Cost of Salaries</b>		<b>449029</b>	<b>203334</b>	<b>652363</b>	<b>449550</b>	<b>216450</b>	<b>666000</b>	<b>531900</b>	<b>256100</b>	<b>788000</b>



### Key Information of the Ministry / Department

No.	Description	2015	2016	2017	2018	2019
1	Number of new pieces of legislation achieved by the Bureau	140	152	191	200	210
2	Number of consultations achieved by the Bureau	160	184	294	298	320
3	Number of pieces of legislation published on the Legislation Bureau's website	211	200	200	172	190

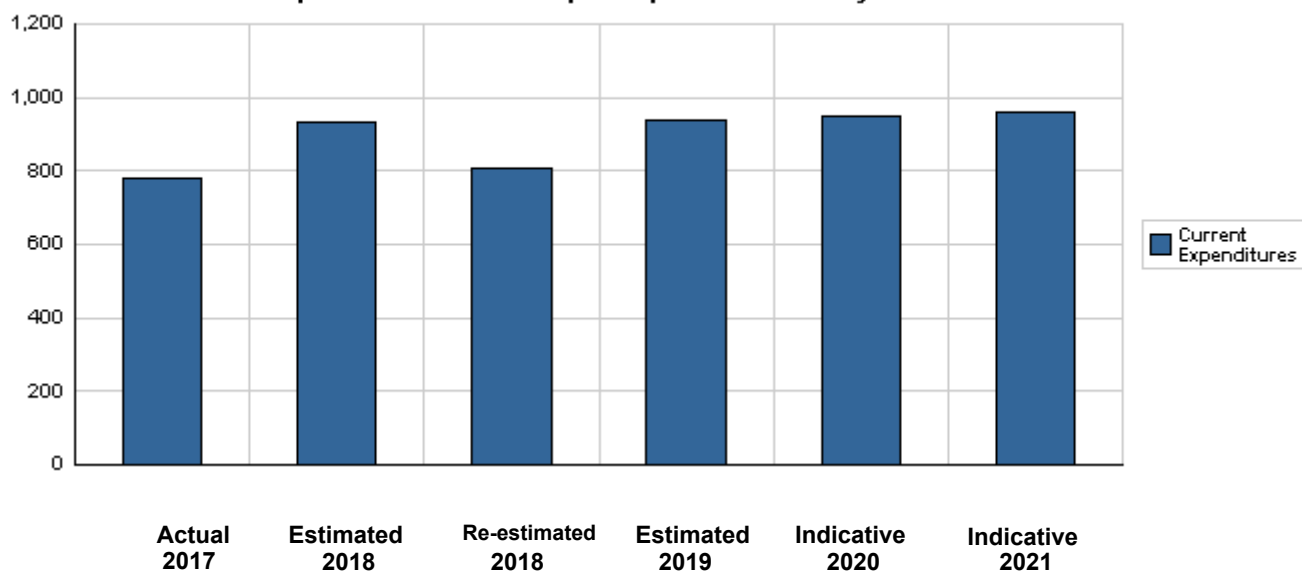
**Overall Summary of Expenditures for Chapter 0302- Prime Ministry / Legislation and Opinion Bureau  
for the Years 2017 - 2021**

( In JDs )

Description		Actual 2017	Estimated 2018	Re-estimated 2018	Estimated 2019	Indicative 2020 2021	
<b>Group</b>	<b>Current Expenditures</b>						
2111	Salaries, Wages and Allowances	608,055	719,000	619,000	733,000	742,000	752,000
2121	Social Security Contributions	44,308	47,000	47,000	55,000	56,000	57,000
2211	Use of Goods and Services	118,220	133,740	125,000	130,000	130,000	130,000
2821	Other Current Expenditures	6,040	6,260	6,000	6,000	6,000	6,000
3112	Devices, Machinery and Equipment	2,205	25,000	11,000	15,000	15,000	15,000
<b>Total current expenditures</b>		<b>778,828</b>	<b>931,000</b>	<b>808,000</b>	<b>939,000</b>	<b>949,000</b>	<b>960,000</b>
Treasury		0	0	0	0	0	0
<b>Total current and capital expenditures</b>		<b>778,828</b>	<b>931,000</b>	<b>808,000</b>	<b>939,000</b>	<b>949,000</b>	<b>960,000</b>

( Thousands of JDs )

**Graph of the current and capital expenditures for the years 2017 - 2021**

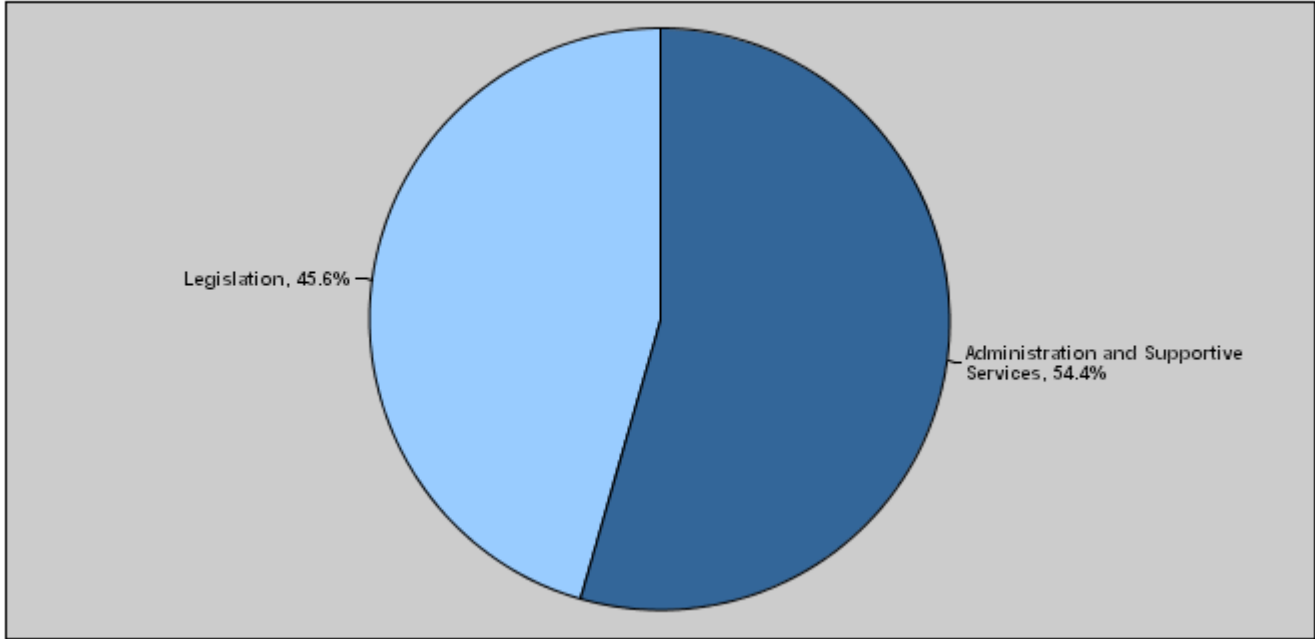


**Budget of Chapter 0302 - Prime Ministry / Legislation and Opinion Bureau  
For the Year 2019 Distributed According to Program**

( In JDs )

Prog.	Description	Current Expenditures	Capital Expenditures	Total Expenditures
0401	Administration and Supportive Services	511,000	0	511,000
0405	Legislation	428,000	0	428,000
	<b>Total</b>	<b>939,000</b>	<b>0</b>	<b>939,000</b>

**Total Expenditures for the Year 2019 Distributed According to Programs**



**Estimated Allocations for Females distributed according to Programs for the Years 2017 - 2021**

Program	2017	2018	2019	2020	2021
0401 Administration and Supportive Services	128586	131000	162000	162000	163000
0405 Legislation	112851	128000	135000	138000	141000
<b>Total</b>	<b>241437</b>	<b>259000</b>	<b>297000</b>	<b>300000</b>	<b>304000</b>

Budget Chapter 0302 - Prime Ministry / Legislation and Opinion Bureau Distributed According to the Program

**0401 Administration and Supportive Services Program**

**Objective of the program :**

Prepare work's requirements through the administrative efforts and provide support related to regulatory, financial, technical and support services aspects.

**The strategic objective related to the program :**

Ensure assimilation of the legislation matrix of the development and modernization requirements in the various fields.

**Directorates associated with the program :**

- 1- Administrative and Financial Affairs Directorate
- 2- Computer and Information Unit
- 3- Internal Control Unit

**Services provided by the program :**

Administrative, financial and IT services as well as material work environment supplies in their various components.

**Staff working in the program :**

The program is implemented through a functional staff in 2018 estimated with ( 48 ) staff, including ( 33 ) males and ( 15 ) females .

**Performance Measurement Indicators for Program**

Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
			2017	2018		2018	2019	2020
1 Degree of the Bureau's clients' satisfaction	2015	%75	%92	%93	%93	%94	%94	%95

**Appropriations Of Administration and Supportive Services Program as Per Activities and Projects. ( In JDs )**

Activities and Projects	Actual	Estimated	Re-estimated	Estimated	Indicative	
	2017	2018	2018	2019	2020	2021
<b>Current Expenditures</b>	<b>414,794</b>	<b>446,000</b>	<b>409,000</b>	<b>511,000</b>	<b>512,000</b>	<b>513,000</b>
601 Administrative and Support Services	414,794	446,000	409,000	511,000	512,000	513,000
<b>Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Program / Treasury	0	0	0	0	0	0
<b>Total Program</b>	<b>414,794</b>	<b>446,000</b>	<b>409,000</b>	<b>511,000</b>	<b>512,000</b>	<b>513,000</b>

Budget Chapter 0302 - Prime Ministry / Legislation and Opinion Bureau Distributed According to the Program

<b>0405</b>	<b>Legislation Program</b>
<b>Objective of the program :</b>	
Improve the level of legislation system assimilation of development and modernization requirements in the various fields.	
<b>The strategic objective related to the program :</b>	
Ensure assimilation of the legislation matrix of the development and modernization requirements in the various fields.	
<b>Directorates associated with the program :</b>	
1- Legislation Activation Commission 2- Legislation Modernization Commission 3- Legal Consultations Commission	
<b>Services provided by the program :</b>	
1- Study, audit, give opinion on draft legislation and amend provisions thereof and reformulate them. 2- Contribute to updating and developing the legislation in the Kingdom. 3- Give opinion on legal consultations.	
<b>Staff working in the program :</b>	
The program is implemented through a functional staff in 2018 estimated with ( 32 ) staff, including ( 21 ) males and ( 11 ) females .	

Performance Measurement Indicators for Program								
Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
			2017	2018		2018	2019	2020
1 Percentage of completion of the activation plan of the Legislation Commission, Legislation Updating Commission and the Legal Consultation Commission	2015	%55	%70	%75	%75	%80	%85	%85
2 Percentage of completion of the legislative and legal information system modernization plan	2015	%70	%80	%85	%85	%90	%93	%93
3 Percentage of completion of the legislation audit and translation plan	2015	%80	%85	%88	%85	%90	%93	%93

Appropriations Of Legislation Program as Per Activities and Projects. ( In JDs )						
Activities and Projects	Actual	Estimated	Re-estimated	Estimated	Indicative	
	2017	2018	2018	2019	2020	2021
<b>Current Expenditures</b>	<b>364,034</b>	<b>485,000</b>	<b>399,000</b>	<b>428,000</b>	<b>437,000</b>	<b>447,000</b>
602 Developing legislations	364,034	485,000	399,000	428,000	437,000	447,000
<b>Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Program / Treasury	0	0	0	0	0	0
<b>Total Program</b>	<b>364,034</b>	<b>485,000</b>	<b>399,000</b>	<b>428,000</b>	<b>437,000</b>	<b>447,000</b>

**Chapter : 0302 Prime Ministry / Legislation and Opinion Bureau**

**( In JDs )**

<b>Current Activities Appropriations According to Program</b>								
<b>Prog.</b>	<b>Activites</b>		<b>Actual</b>	<b>Estimated</b>	<b>Re-estimated</b>	<b>Estimated</b>	<b>Indicative</b>	<b>Indicative</b>
			<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>0401</b>	<b>601</b>	<b>Administrative and Support Services</b>	<b>414794</b>	<b>446000</b>	<b>409000</b>	<b>511000</b>	<b>512000</b>	<b>513000</b>
		<b>Total of Program</b>	<b>414794</b>	<b>446000</b>	<b>409000</b>	<b>511000</b>	<b>512000</b>	<b>513000</b>
<b>0405</b>	<b>602</b>	<b>Developing legislations</b>	<b>364034</b>	<b>485000</b>	<b>399000</b>	<b>428000</b>	<b>437000</b>	<b>447000</b>
		<b>Total of Program</b>	<b>364034</b>	<b>485000</b>	<b>399000</b>	<b>428000</b>	<b>437000</b>	<b>447000</b>
		<b>Total</b>	<b>778828</b>	<b>931000</b>	<b>808000</b>	<b>939000</b>	<b>949000</b>	<b>960000</b>

## Overall Summary of Current Expenditures for the Years 2017 - 2021

**Chapter: 0302 Prime Ministry / Legislation and Opinion Bureau**

( In JDs )

Group	Item	Description	Actual 2017	Estimated 2018	Re-estimated 2018	Estimated 2019	Indicative 2020	Indicative 2021
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101	Classified Employees	101420	80000	78000	90000	90000	90000
	102	Unclassified Employees	89574	100000	80000	95000	97000	98000
	103	Comprehensive Contract Employees	140093	156000	124000	175000	178000	181000
	105	Personal Cost of Living Allowance	83437	110000	95000	94000	97000	100000
	106	Family Cost of Living Allowance	7932	14000	12000	9000	9000	9000
	110	Overtime Allowance	3000	3000	3000	3000	3000	3000
	111	Additional Allowance	81620	105000	98000	81000	81000	81000
	112	Other Allowances	55716	68000	58000	59000	59000	59000
	113	Transportation Allowance	13579	19000	16000	17000	17000	18000
	114	Transport Allowance	7533	12000	11000	8000	8000	9000
	116	Employees' Bonuses	11964	14000	14000	80000	80000	80000
	120	Contract Employees	12187	38000	30000	22000	23000	24000
<b>Total</b>			<b>608055</b>	<b>719000</b>	<b>619000</b>	<b>733000</b>	<b>742000</b>	<b>752000</b>
2121		Social Security Contributions						
	301	Social Security	44308	47000	47000	55000	56000	57000
<b>Total</b>			<b>44308</b>	<b>47000</b>	<b>47000</b>	<b>55000</b>	<b>56000</b>	<b>57000</b>
22		Use of Goods and Services						
2211		Use of Goods and Services						
	202	Telecommunications Services	5000	10000	10000	6000	6000	6000
	203	Water	4747	5000	4000	6000	6000	6000
	204	Electricity	38907	35000	35000	35000	35000	35000
	205	Fuels	26879	29000	29000	26000	26000	26000
	206	Maintenance of Machines, furniture and accessories	2179	5000	4000	6000	6000	6000
	207	Maintenance of vehicles, equipment and accessories	8103	10000	9000	10000	10000	10000
	208	Repair and maintenance of buildings and accessories	1026	3000	1260	3000	3000	3000
	209	Stationery, Publications and Office Supplies	4507	6000	5000	6000	6000	6000
	210	Substances and raw materials (medicines, clothes, food, films, etc..)	4181	6000	3000	6000	6000	6000
	211	Cleaning services and supplies including cleaning contracts	14727	15000	15000	16000	16000	16000
	212	Insurance	2471	3740	3740	5000	5000	5000
	214	Goods and services expenses	5493	6000	6000	5000	5000	5000
<b>Total</b>			<b>118220</b>	<b>133740</b>	<b>125000</b>	<b>130000</b>	<b>130000</b>	<b>130000</b>
28		Other Expenditures						
2821		Other Current Expenditures						
	305	Non-Employees' Bonuses	6040	6260	6000	6000	6000	6000
<b>Total</b>			<b>6040</b>	<b>6260</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	402	Devices, Machinery and Equipment	2205	25000	11000	15000	15000	15000
<b>Total</b>			<b>2205</b>	<b>25000</b>	<b>11000</b>	<b>15000</b>	<b>15000</b>	<b>15000</b>
<b>Total of Chapter</b>			<b>778828</b>	<b>931000</b>	<b>808000</b>	<b>939000</b>	<b>949000</b>	<b>960000</b>



## Current Expenditures According to Program and Activities for the Years 2017 - 2021

Chapter : 0302 - Prime Ministry / Legislation and Opinion Bureau

(In JDs)

Program : 0401 - Administration and Support Services								
Activity : 601 - Administrative and Support Services								
Group	Item	Description	Actual 2017	Estimated 2018	Re-estimated 2018	Estimated 2019	Indicative 2020	Indicative 2021
<b>21</b>		<b>Compensations of Employees</b>						
<b>2111</b>		Salaries, Wages and Allowances						
	101	Classified Employees	41420	20000	18000	19000	19000	19000
	102	Unclassified Employees	38000	40000	40000	45000	45000	45000
	103	Comprehensive Contract Employees	53093	20000	14000	40000	40000	40000
	105	Personal Cost of Living Allowance	40000	45000	45000	47000	47000	47000
	106	Family Cost of Living Allowance	4000	7000	7000	6000	6000	6000
	110	Overtime Allowance	3000	3000	3000	3000	3000	3000
	111	Additional Allowance	38000	50000	48000	47000	47000	47000
	112	Other Allowances	26000	28000	28000	52000	52000	52000
	113	Transportation Allowance	7000	10000	10000	10000	10000	10000
	114	Transport Allowance	4000	7000	7000	5000	5000	5000
	116	Employees' Bonuses	5000	9000	9000	40000	40000	40000
	120	Contract Employees	8816	20000	16000	16000	16000	16000
		<b>Total</b>	<b>268329</b>	<b>259000</b>	<b>245000</b>	<b>330000</b>	<b>330000</b>	<b>330000</b>
<b>2121</b>		Social Security Contributions						
	301	Social Security	20000	22000	22000	30000	31000	32000
		<b>Total</b>	<b>20000</b>	<b>22000</b>	<b>22000</b>	<b>30000</b>	<b>31000</b>	<b>32000</b>
<b>22</b>		<b>Use of Goods and Services</b>						
<b>2211</b>		Use of Goods and Services						
	202	Telecommunications Services	5000	10000	10000	6000	6000	6000
	203	Water	4747	5000	4000	6000	6000	6000
	204	Electricity	38907	35000	35000	35000	35000	35000
	205	Fuels	26879	29000	29000	26000	26000	26000
		001 Heating	5919	8000	8000	8000	8000	8000
		002 Saloon vehicles	20960	21000	21000	18000	18000	18000
	206	Maintenance of Machines, furniture and accessories	2179	5000	4000	6000	6000	6000
	207	Maintenance of vehicles, equipment and accessories	8103	10000	9000	10000	10000	10000
	208	Repair and maintenance of buildings and accessories	1026	3000	1260	3000	3000	3000
	209	Stationery, Publications and Office Supplies	4507	6000	5000	6000	6000	6000
	210	Substances and raw materials (medicines, clothes, food, films, etc..)	4181	6000	3000	6000	6000	6000
	211	Cleaning services and supplies including cleaning contracts	14727	15000	15000	16000	16000	16000
	212	Insurance	2471	3740	3740	5000	5000	5000
	214	Goods and services expenses	5493	6000	6000	5000	5000	5000
		000 Goods and services expenses	5493	6000	6000	0	0	0
		001 Events and hospitality	0	0	0	2000	2000	2000
		121 Administrative expenses	0	0	0	3000	3000	3000
		<b>Total</b>	<b>118220</b>	<b>133740</b>	<b>125000</b>	<b>130000</b>	<b>130000</b>	<b>130000</b>
<b>28</b>		<b>Other Expenditures</b>						
<b>2821</b>		Other Current Expenditures						
	305	Non-Employees' Bonuses	6040	6260	6000	6000	6000	6000
		<b>Total</b>	<b>6040</b>	<b>6260</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>
<b>31</b>		<b>Non-financial Assets</b>						
<b>3112</b>		Devices, Machinery and Equipment						
	402	Devices, Machinery and Equipment	2205	25000	11000	15000	15000	15000
		<b>Total</b>	<b>2205</b>	<b>25000</b>	<b>11000</b>	<b>15000</b>	<b>15000</b>	<b>15000</b>
		<b>Total of Activity</b>	<b>414794</b>	<b>446000</b>	<b>409000</b>	<b>511000</b>	<b>512000</b>	<b>513000</b>
		<b>Total of Program</b>	<b>414794</b>	<b>446000</b>	<b>409000</b>	<b>511000</b>	<b>512000</b>	<b>513000</b>

## Current Expenditures According to Program and Activities for the Years 2017 - 2021

Chapter : 0302 - Prime Ministry / Legislation and Opinion Bureau

(In JDs)

Program : 0405 - Legislation								
Activity : 602 - Developing legislations								
Group	Item	Description	Actual 2017	Estimated 2018	Re-estimated 2018	Estimated 2019	Indicative 2020	Indicative 2021
<b>21</b>		<b>Compensations of Employees</b>						
<b>2111</b>		Salaries, Wages and Allowances						
	<b>101</b>	<b>Classified Employees</b>	<b>60000</b>	<b>60000</b>	<b>60000</b>	<b>71000</b>	<b>71000</b>	<b>71000</b>
	<b>102</b>	<b>Unclassified Employees</b>	<b>51574</b>	<b>60000</b>	<b>40000</b>	<b>50000</b>	<b>52000</b>	<b>53000</b>
	<b>103</b>	<b>Comprehensive Contract Employees</b>	<b>87000</b>	<b>136000</b>	<b>110000</b>	<b>135000</b>	<b>138000</b>	<b>141000</b>
	<b>105</b>	<b>Personal Cost of Living Allowance</b>	<b>43437</b>	<b>65000</b>	<b>50000</b>	<b>47000</b>	<b>50000</b>	<b>53000</b>
	<b>106</b>	<b>Family Cost of Living Allowance</b>	<b>3932</b>	<b>7000</b>	<b>5000</b>	<b>3000</b>	<b>3000</b>	<b>3000</b>
	<b>111</b>	<b>Additional Allowance</b>	<b>43620</b>	<b>55000</b>	<b>50000</b>	<b>34000</b>	<b>34000</b>	<b>34000</b>
	<b>112</b>	<b>Other Allowances</b>	<b>29716</b>	<b>40000</b>	<b>30000</b>	<b>7000</b>	<b>7000</b>	<b>7000</b>
	<b>113</b>	<b>Transportation Allowance</b>	<b>6579</b>	<b>9000</b>	<b>6000</b>	<b>7000</b>	<b>7000</b>	<b>8000</b>
	<b>114</b>	<b>Transport Allowance</b>	<b>3533</b>	<b>5000</b>	<b>4000</b>	<b>3000</b>	<b>3000</b>	<b>4000</b>
	<b>116</b>	<b>Employees' Bonuses</b>	<b>6964</b>	<b>5000</b>	<b>5000</b>	<b>40000</b>	<b>40000</b>	<b>40000</b>
	<b>120</b>	<b>Contract Employees</b>	<b>3371</b>	<b>18000</b>	<b>14000</b>	<b>6000</b>	<b>7000</b>	<b>8000</b>
		<b>Total</b>	<b>339726</b>	<b>460000</b>	<b>374000</b>	<b>403000</b>	<b>412000</b>	<b>422000</b>
<b>2121</b>		Social Security Contributions						
	<b>301</b>	<b>Social Security</b>	<b>24308</b>	<b>25000</b>	<b>25000</b>	<b>25000</b>	<b>25000</b>	<b>25000</b>
		<b>Total</b>	<b>24308</b>	<b>25000</b>	<b>25000</b>	<b>25000</b>	<b>25000</b>	<b>25000</b>
		<b>Total of Activity</b>	<b>364034</b>	<b>485000</b>	<b>399000</b>	<b>428000</b>	<b>437000</b>	<b>447000</b>
		<b>Total of Program</b>	<b>364034</b>	<b>485000</b>	<b>399000</b>	<b>428000</b>	<b>437000</b>	<b>447000</b>
		<b>Total of Chapter</b>	<b>778828</b>	<b>931000</b>	<b>808000</b>	<b>939000</b>	<b>949000</b>	<b>960000</b>